

**NOTICE OF MEETING**  
**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS**  
**WEDNESDAY, MARCH 15, 2023, 10:00 AM, REGULAR SESSION**  
**3<sup>RD</sup> FLOOR, UPSHUR COUNTY COURTHOUSE, COURTHOUSE SQUARE, GILMER, TEXAS**

**AGENDA**

1. **Invocation and Pledges.**
2. **Consider and take action on approval of:**
  - A. **The minutes of previous meetings;**
  - B. **Payroll changes;**
  - C. **Payroll;**
  - D. **Budget amendments;**
  - E. **Accounts payable;**
  - F. **Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; and, applications for use of Upshur County roads and rights-of-way and permit requests.**
3. **Discuss and take action to approve use of Courthouse lawn and vacant lot by the Chamber of Commerce for the Easter Egg Hunt on April 8, 2023.**
4. **Discuss and take action to authorize LiveGilmer.com to use the Upshur County Courthouse lawn and vacant lot for the "RISK IT FOR THE BRISKET" event they are hosting on Saturday, March 25, 2023.**
5. **Hear from Community Healthcare concerning a Proclamation from Governor Greg Abbott proclaiming March as Developmental Disabilities Awareness Month.**
6. **Discuss and take action to proclaim April as Child Abuse Awareness Month in Upshur County by approving a Proclamation as well as several activities to be held on the Courthouse lawn beginning with the Blue Ribbon kick-off week March 27-31, 2023; Go Blue Day, April 14, 2023 and the Light of Hope Celebration on April 20, 2023 at 5:30 p.m. on the Courthouse lawn.**
7. **Discuss and take action to approve splitting Lot 29A Block 3 and Lot 29B Block 3 of the Buckeye Ridge Subdivision.**
8. **Discuss and take action to approve the Certification of Additional Income for the \$5,000 donation from Plains Marketing, L.P. for the purpose of purchasing equipment for Constable Precinct 1.**
9. **Discuss and take action to approve a request by the Northeast Texas Municipal Water District (NETMWD) (administrator of the OSSF program for Upshur County since 2011) to allow them to increase the permit fees for a septic system to \$360 for a single family and \$610 for multifamily/commercial systems.**
10. **Discuss and take action to declare a list of copiers as surplus and approve proper disposal of same.**
11. **Discuss and take action to send OTIS Elevator Company a 90-day notice of termination for service and maintenance contract.**
12. **Discuss and take action to enter into an Annual Elevator Maintenance Contract with American Elevator Technologies.**
13. **Discuss and take action to approve the District Clerk's purchase of logo collared shirts in an amount of \$600 to be paid from the Clerk's existing budget.**
14. **Discuss and take action to approve the modification to the ESA Consulting, LLC Contract for Subsurface Investigation and Assessment Reporting at the Road and Bridge Department to extend the scope of work and the time and material fee, from a total of \$22,273.00 to a total of \$29,773.00.**
15. **Discuss and take action approving AIA Document G802-2017 which is an amendment to the B101-2007 Professional Services agreement between Upshur County and Komatsu**

Architecture in the total amount of \$541,889.00 which amount is within THC's guidelines for the Renovation completion documents, bidding and construction services, administration of construction phase, and completion report.

16. Discuss and take action approving Komatsu Invoice No. 1 dated March 2, 2023 in the amount of \$24,385.50 for payment due for work done regarding the 95%-100% completion documents.
17. Hear any updates and discuss and take necessary action concerning the Round XII Courthouse Grant Renovation and/or the Courthouse employee relocation during the renovation.
18. The Court will go into CLOSED SESSION under Texas Open Meetings Act, Texas Government Code, Chapter 551 as indicated:

\_\_\_\_\_ Section 551.071 (consultation with attorney(s));

A, C Section 551.072 (deliberation regarding real property);

C Section 551.0725 (deliberation and discussion of contracts being negotiated);

\_\_\_\_\_ Section 551.073 (deliberation about gifts and donations);

\_\_\_\_\_ Section 551.074 and 551.0745 (personnel matters);

B Section 551.076 (deliberation about security audits or security devices).

TO WIT:

- A. Deliberation regarding real property at Upshur County Road & Bridge Dept.;
- B. Consider security issues as authorized under Texas Government Code, Chapter 551.074(a)(1) and 551.176, at the Road & Bridge Dept.; and,
- C. Deliberation regarding contracts for facilities which may be used during the Courthouse renovation.

19. The Court will re-convene into open session and take any action necessary as a result of Executive Session.

20. Adjourn.



3-10-2023  
@ 6:22 P.M.

Todd Tefteller,  
Upshur County Judge