

NOTICE OF MEETING
COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS
FRIDAY, SEPTEMBER 30, 2016, 9:00 AM, REGULAR SESSION
3RD FLOOR, UPSHUR COUNTY COURTHOUSE, COURTHOUSE SQUARE, GILMER, TEXAS

AGENDA

1. Invocation and Pledges.
2. Consider and take action on approval of:
 - A. The minutes of previous meetings;
 - B. Payroll changes;
 - C. Payroll;
 - D. Budget amendments;
 - E. Accounts payable;
 - F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; State Case Registry and Local Customer Service Cooperative Agreement between The Office of the Attorney General of the State of Texas and Upshur County, Texas; and, applications for use of Upshur County roads and rights-of-way and permit requests.
3. Hear from members of the Upshur County Historical Commission.
4. Discuss and take action to authorize the following:
 - A. The County Judge to enter into a contract with Amazing Grants, Inc. for grant management services for the County's 2016 Texas Community Development Block Grant #7216469;
 - B. The County Judge to enter into a contract with Hayes Engineering, Inc. for project engineering for the County's 2016;
 - C. A Resolution designating individuals as authorized signators for the County's 2016 TxCDBG grant #7216469 and execute Authorized Signatories Designation Form;
 - D. Appoint Melinda Smith as the Labor Standards Officer for TxCDBG #7216469;
 - E. Approve Civil Rights and Fair Housing policies, procedures and resolutions for the grant as required by the Texas Department of Agriculture, including: Civil Rights Resolution, Citizen Participation Plan and Complaint Procedures, Section 3 Resolution and Policy, Excessive Force Resolution and Policy, Limited English Proficiency Plan, Section 604 Resolution and Grievance Procedures, Fair Housing Resolution and Policy, Fair Housing Month Proclamation and authorization of publication of required notices and fair housing public service announcement; and,
 - F. The County Judge to execute Initial Acquisition Report reporting no acquisition.
5. Discuss and take action to set Sheriffs and Constables' fees for 2017.
6. Discuss and take action to approve a Resolution Authorizing County Grant for Meals on Wheels Ministry.
7. Discuss and take action to authorize the following with reference to the Library:
 - A. Approve the paint colors for the children's area, new large print area and new family place area;
 - B. Approve the construction for the new "Family Place Area" which will be paid for by "The Friends of the Upshur County Library"; and,
 - C. Approve the closure of the Library during the construction, painting and reconfiguration of the Library.
8. Discuss and take action to set policy on Law Enforcement Certification Pay.
9. Discuss and take action on policy for County employee leave time pay at termination of employment.
10. Discuss and take action to request that the County Auditor conduct the required annual audit of the Sheriff's office, District Attorney's office and Constable Pct. 2 of all seized and/or forfeited property under Code of Criminal Procedure Chapter 69.
11. Discuss and take action to amend travel policy.
12. Discuss and take action to approve the County membership in the State of Texas program and payment of the membership fee.
13. Adjourn.



Dean Fowler,
Upshur County Judge

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 CLERK
 COUNTY OF UPSHUR
 TEXAS
 2016 SEP 26 PM 2:42
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