

**UPSHUR COUNTY COMMISSIONERS COURT****GILMER, TEXAS**

February 14, 1977

Commissioners Court met in regular session on February 14, 1977 with J.W. Meadows, Charles Still, Floyd Drennan and Judge Everett Dean present.

The minutes from the January 31, 1976 meeting were read by Judge Dean. A motion was made by J.W. Meadows, seconded by Charles Still, that the minutes be approved as amended. Motion carried.

Judge Dean presented bonds for Constables W.A. Byrd and Lester Pool for approval. A motion was made by Charles Still and seconded by Floyd Drennan that both these bonds be approved. Motion carried.

A motion was made by J.W. Meadows, seconded by Charles Still, to approve a permit application from M.I. Davis Realty Inc. to place a driveway culvert on the ROW of Martin Road in Upshur County. Motion carried. (copy of permit attached)

A motion was made by J.W. Meadows and seconded by Floyd Drennan to approve two permit applications from William Dorman to place a driveway culvert and a water line on ROW of Ginger Road in Upshur County. Motion carried. (Permits attached)

Judge Dean presented to the court Flood Hazard Maps for Upshur County. Each commissioner was given a copy and asked to review them and see if they were correct.

Commissioner, Charles Still, asked that County Auditor, Keith Barber, give Notice of Sale on a 1969 Ford truck and seek bids on the truck.

A motion was made by Floyd Drennan and seconded by Judge Dean that expenses be paid for C.F. Wallace, County Health Inspector, to attend the state-wide Seminar on Mosquito Control at Abilene on March 1-3, 1977. Motion carried.

Judge Dean asked that the name of Rev. Craig Lacy be added to the Upshur County Historical Committee.

County Auditor, Keith Barber, gave finance reports of each Commissioner's precinct. He also reported on the amount of insurance and the cost of premium for insurance on the courthouse.

A motion was made by Charles Still and seconded by J.W. Meadows that the Resolution Concerning Duties of the County Auditor be placed in the court minutes. Motion carried. (copy attached)

Tax-Assessor Collector, W.C. "Bill" Jones, met with the court asking approval of the compiled Delinquent Tax Roll. No action was taken on this matter.

Judge Dean reminded the court that today, February 14, was by law the date to name the County Depository for County Fund and School Funds. Only one application had been received, this being from the Farmers & Merchants National Bank of Gilmer. Their certified check in the amount of \$2,500.00 guaranteeing their good faith, accompanied the application. A motion was made by Floyd Drennan and seconded by J.W. Meadows to name the Farmers & Merchants National Bank of Gilmer as County Depository for the next two years. Motion carried.

A motion was made by Floyd Drennan and seconded by Charles Still to approve the unpaid bills. Motion carried.

A motion was made by Floyd Drennan and seconded by Charles Still to pay expenses of the District Clerk and County Clerk to attend the Seminar at Texas A & M in Bryan, Texas on March 1-3, 1977. Motion carried.

Court Adjourned.

APPROVED:

Ernest H. Deane      Charles S. Hill

\_\_\_\_\_      Hayden Dammond

J. W. Mansueti

JBH/po

ORDER OF THE COUNTY COMMISSIONER  
COUNTY OF UPSHUR, TEXAS

2-9-77

TO: THE UPSHUR COUNTY COMMISSIONER'S COURT  
COUNTY OF UPSHUR  
WILMER, TEXAS

Formal notice is hereby given that M.D. Davis Realty Inc  
whose principal address is Glennwood Ave 27 Glenwood Dr  
does propose to place a Driveway  
within the ROW of County Highway 24  
as follows: Master Road Driveway

The location and description of the proposed lines or appurtenances  
is more fully shown by three (3) copies of drawings attached to  
this application.

All work will be as directed by the County Commissioner or his  
designate in full accordance with Upshur County Road & Bridge  
Department policies and specifications.

Proposed construction will begin, if approved, on or after  
\_\_\_\_\_ day of \_\_\_\_\_ 19\_\_

Firm: M.D. Davis Realty Inc  
Title: By M.D. Davis  
Address: \_\_\_\_\_  
\_\_\_\_\_

FILED  
J.B. HILL, JR.  
CLERK UPSHUR COUNTY  
1977 FEB 15 AM 2:46

*approved*  
*2-14-77*

ORDER OF THE COUNTY COMMISSIONERS  
UPSHUR COUNTY, TEXAS

DATE Feb 9, 1977

TO: THE UPSHUR COUNTY COMMISSIONERS COURT  
COUNTY OF UPSHUR  
DILMER, TEXAS

Formal notice is hereby given that William Dorman  
whose principal address is Route 6 Box 281, Dilmer  
does propose to place a water line  
within the ROW of County Dinger  
as follows:

The location and description of the proposed lines or appurtenances  
is more fully shown by three (3) copies of drawings attached to  
this application.

All work will be as directed by the County Commissioner or his  
designate in full accordance with Upshur County Road & Bridge  
Department policies and specifications.

Proposed construction will begin, if approved, on or after  
\_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_

FILED  
J.B. HILL, JR.  
CLERK UPSHUR COUNTY  
1977 FEB 15 PM 2:45

Firm: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

*approved*  
2-14-77

DEPARTMENT OF PUBLIC WORKS  
COUNTY OF UPSHUR, TEXAS

Date Feb 9, 1977

TO: THE UPSHUR COUNTY COMMISSIONER'S COURT  
COUNTY OF UPSHUR  
TILMER, TEXAS

Formal notice is hereby given that William Dorman  
whose principal address is Route 6 Box 281, Dilmer  
does propose to place a Culvert driveway  
within the ROW of County Road Dinger  
as follows:

The location and description of the proposed lines or appurtenances  
is more fully shown by three (3) copies of drawings attached to  
this application.

All work will be as directed by the County Commissioner or his  
designate in full accordance with Upshur County Road & Bridge  
Department policies and specifications.

Proposed construction will begin, if approved, on or after  
\_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_.

Firm: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

*Approved  
2-14-77*

FILED  
J.D. HILL, JR.  
CLERK UPSHUR COUNTY  
1977 FEB 15 PM 2:45



**UPSHUR COUNTY COMMISSIONERS COURT**  
GILMER, TEXAS

FILED  
J.B. HILL, JR.  
CLERK UPSHUR COUNTY  
1977 FEB 15 PM 2:44

**RESOLUTION FROM THE UPSHUR COUNTY  
COMMISSIONERS COURT CONCERNING THE  
DUTIES OF THE COUNTY AUDITOR**

General oversight of all the books and records of all the officers of the county, district or state who may be authorized or required by law to receive or collect any money, funds, or fees or other property for the use of, or belonging to, the county; and he shall see to the strict enforcement of the law governing county finance.

**Distruction of ancient records**

Examine all books, accounts, reports, vouchers and other records of any officer, the orders of the commissioners court, relating to finances of the county.

Examine all reports of collections of money for the county and he shall at least once in each quarter check the books of the tax collector, the treasurer and all other officers in detail.

He, without giving any notice beforehand, shall inspect and count the cash of the county treasurer or the bank not less than once in each quarter, and oftener if desired.

He shall prescribe and prepare the forms to be used by all persons in the collection of county revenues, funds, fees and all other money, and the time and manner of keeping and stating their accounts and reports.

He shall receive the originals of deposit slips prepared by the treasurer and enter same upon his books.

He shall have the responsibility for purchasing those materials and supplies for use of the county in a manner in accordance with the laws of the state.

He shall approve all claims, bills, and accounts against the county only if they are properly requisitioned and signed as received.

He shall keep a general set of books showing all the transactions of the county relating to accounts, contracts, indebtedness of the county, and its receipts and disbursements of all kinds, and shall make tabulated reports of said funds and accounts for each regular meeting of the commissioners court.

The County Auditor shall make monthly and annual reports to the Commissioners Court and District Judge of his county showing the receipts and disbursements from each fund and the condition of each with such other information and suggestions as he may deem proper or that Commissioners Court or District Judge may require.

He shall prepare an estimate of all the revenues and expenses and annually submit it to the commissioners court. He shall keep an oversight of the budget to see that the expenses of any department do not exceed the budget appropriations.

He shall serve as Financial Officer of the various grants and programs of the Federal and State government.

He shall serve as chief personnel officer for the county and be responsible for job applications, physical examinations for employment and policies concerning county employees.

He shall process and prepare forms for workmens compensation, health insurance, and the Texas County and District Retirement System.

And he shall, also, keep the commissioners court informed as to the various matters of the county that should be considered and take whatever action they delegate him to do.

Signed this date February 14, 1977.

*Ernest Deane*

*J. W. Meadows*

*Charles L. Still*

*George D. Newman*

FILED  
J.B. HILL, JR.  
CLERK UPCHUR COUNTY  
1977 FEB 15 PM 2:44



State of Texas  
OFFICE OF THE SECRETARY OF STATE  
Capitol Station, Austin, Texas 78711

Mark White  
Secretary of State

February 10, 1977

TO:     COMPTROLLER OF PUBLIC ACCOUNTS  
          THE COMMISSIONERS COURT AND COUNTY AUDITOR OF  
          UPSHUR COUNTY, TEXAS

FROM:    MARK WHITE, SECRETARY OF STATE

In compliance with Article 3882, Texas Revised Civil Statutes, you are advised that a commission has been issued to the following county and precinct officers pursuant to the general election of November, 1976.

<u>OFFICE</u>	<u>. NAME OF OFFICER, ADDRESS</u>
Sheriff	Doyle Johnson P. O. Box 866 Gilmer, Tex. 75644
Assessor & Collector of Taxes	W.C. "Bill" Jones P. O. Box 419 Gilmer, Tex. 75644
County Commissioner, Precinct No. 1	Offie Nobles Route 1, Box 268 Gilmer, Tex. 75644
County Commissioner, Precinct No. 3	Charles Still P. O. Box 885 Big Sandy, Tex.
Constable, Precinct 1	Willa Stegall Route 4, Box 260 Gilmer, Tex.
Constable, Precinct 2	Leon Willeford P. O. Box 64 Diana, Tex. 75640
Constable, Precinct 3	Joe E. Ferguson P. O. Box 325 Ore City, Tex. 75683
Constable, Precinct 4	Lester Pool Route 4, Box 251 Gilmer, Tex. 75644
Constable, Precinct 5	W.A. "Bill" Byrd P. O. Box 691 Big Sandy, Tex.



Farmers and Merchants National Bank

Gilmer, Texas

MALCOLM SMITH  
PRESIDENT

February 10, 1977

FILED  
J.B. HILL, JR.  
CLERK UPSHUR COUNTY  
1977 FEB 15 PM 2:44

Honorable Everett Dean  
County Judge  
Upshur County  
Gilmer, Texas 75644

Dear Judge Dean:

Please accept this as our application to be designated as county depository for county funds.

Enclosed you will find copy of our financial statement as of this date showing the amount of capital stock and permanent surplus as required in such application. We agree to handle the county funds paying the going rate of interest on any time or savings account and handle checking accounts at no service charge.

It is our information that a certified check be tendered as a guarantee of good faith on our part and we are enclosing our cashier's check in the amount of \$2,500.00 which will be the one-half of one percent of \$500,000.00 revenue which is the figure we discussed by telephone and that I also discussed with Keith Barber, County Auditor..

Your urgent consideration is requested in this application.

Yours very truly,

Malcolm Smith  
President

MS:fj

**DAILY STATEMENT**  
**FARMERS & MERCHANTS NATIONAL BANK**  
 GILMER, TEXAS

J.B. HILL, JR.  
 CLERK UPSHUR COUNTY

THUR FEB 10 1977

1977 FEB 15 PM 2:44

CASH	237,252.10	INDIVIDUAL DEPOSITS	6,831,562.30
CASH ITEMS IN COLLECTION	55,058.75	U. S. GOV'T. DEPOSITS	3,131.25
LOCAL CLEARINGS	46,731.01	TREAS. TAX & LOAN ACCT.	8,490.93
<b>SUB TOTAL</b>	<b>339,041.86</b>	CASHIERS CKS OUTSTANDING	22,032.56
DUE FROM BANKS	538,532.25	EXP. CKS. OUTSTANDING	3,589.30
FEDERAL RESERVE BANK	607,794.72	BANK MONEY ORDERS OUTSTANDING	19,920.50
<b>TOTAL CASH &amp; EX.</b>	<b>1,485,368.83</b>	LEASE RENTAL CKS. OUTSTANDING	2,109.50
U S BONDS	2,814,806.00	DIV. CKS. OUTSTANDING	318.00
MUNICIPAL BONDS	5,319,970.53	<b>SUB TOTAL</b>	<b>6,891,154.34</b>
OTHER SECURITIES	0.00	TIME DEPOSITS	391,100.00
FED. FUNDS SOLD	0.00	SAVINGS DEPOSITS	3,365,821.51
<b>TOTAL</b>	<b>8,134,776.53</b>	CERTIFICATES OF DEPOSIT	5,731,348.48
LOANS & DISCOUNTS	8,641,281.28	<b>TOTAL DEPOSITS</b>	<b>16,379,424.33</b>
OVERDRAFTS	1,685.77	FED FUNDS PURCHASED	0.00
<b>TOTAL</b>	<b>8,642,967.05</b>	RESERVE FOR LOAN LOSSES	103,095.11
FEDERAL RESERVE BANK STOCK	18,000.00	RESERVE FOR TAXES, INTEREST, ETC.	147,751.14
BANKING HOUSE	48,079.62	UNEARNED INTEREST	264,024.51
FURNITURE & FIXTURES	130,247.17	<b>TOTAL</b>	<b>514,870.76</b>
OTHER ASSETS	3,123.00	CAPITAL STOCK	100,000.00
OTHER REAL ESTATE	66,225.00	SURPLUS	800,000.00
<b>TOTAL</b>	<b>265,674.79</b>	UNDIVIDED PROFITS	676,343.97
FEDERAL RESERVE BANK STOCK	18,000.00	CURRENT EARNINGS (NET)	58,148.14
BANKING HOUSE	48,079.62	<b>TOTAL</b>	<b>1,634,492.11</b>
FURNITURE & FIXTURES	130,247.17	<b>TOTAL ASSETS</b>	<b>18,528,787.20</b>
OTHER ASSETS	3,123.00	<b>TOTAL LIABILITIES</b>	<b>18,528,787.20</b>
OTHER REAL ESTATE	66,225.00		
<b>TOTAL</b>	<b>265,674.79</b>		

DUE FROM BANKS

FIRST NATIONAL BANK, DALLAS	401,819.97
REPUBLIC NATIONAL, DALLAS	8,442.13
BANK OF SOUTHWEST, HOUSTON	4,659.92
LONGVIEW NATIONAL, LONGVIEW	85,111.94
CITIZENS FIRST NAT'L, TYLER	3,504.64
TYLER BANK & TR CO., TYLER	2,153.78
PEOPLES NATIONAL, TYLER	5,329.04
TEXAS BANK & TR CO., DALLAS	4,714.40
FIRST NATIONAL, LONGVIEW	13,445.88
REP. NAT'L M/C, DALLAS	9,350.55
<b>TOTAL</b>	<b>538,532.25</b>

EARNINGS

LOANS	93,220.13
MUNICIPAL BONDS	33,923.01
GOVERNMENT BONDS	22,950.00
SERVICE CHGS.	4,211.72
EXCHANGE	150.01
OTHER INCOME	1,760.34
RENTS	955.00
P & L Cr.	606.40
CASH OVER	52.71
INT. FED. FUNDS	545.84
<b>TOTAL</b>	<b>158,294.16</b>

EXPENSES

EXPENSE	97,936.07
INT. PAID	0.00
P & L Dr.	3.00
CASH SHORT	179.95
SUSPENSE	0.00
<b>TOTAL</b>	<b>100,136.02</b>