



## UPSHUR COUNTY COMMISSIONERS COURT

GILMER, TEXAS

3-11-91

Commissioners Court met in regular session with all members present.

Motion by Tommy Eatherton seconded by David Loyd to approve the minutes of the previous meeting. Motion carried.

Randy Moore and Talmadge Hamberlin met with the court to request the county help the city in the repair of a soccer field at city park. They presented a letter from the City Manager stating that the city would furnish the dirt if the county will do the actual work. No motion was made since this was not on the agenda but it was stated that the county has always helped with this and they will this time. Copy of letter attached.

The bids for liability insurance were opened. Bids were from Hibbs-Hallmark & Co., Booth Insurance Co and Texas Association of Counties. There were separate bids for elected officials and law enforcement. Gaddis Lindsey questioned whether the insurance will pay for things like the spider bite one of the prisoners had while in jail. He stated that this needs to be checked on closely before a decision is made. Motion by David Loyd seconded by Tommy Eatherton to table this and study until the March 25, 1991 meeting. Motion carried, copies attached.

The bid on oil, gas and mineral lease on Upshur County School Land was opened. It was from Randal Wiginton and he bid \$20.00 per acre for a 600 acre tract. Motion by Tommy Eatherton seconded by David Loyd to accept the bid. Motion carried, copy attached.

Motion by David Loyd seconded by Gaddis Lindsey to approve an interlocal agreement between Upshur County and the City of Gilmer for the vehicle impoundment facility. Motion carried, copy attached.

Motion by Gaddis Lindsey seconded by Tommy Stanley to approve the veterans service officer attending a meeting in Dallas April 17-19, 1991. Motion carried, copy attached.

Motion by David Loyd seconded by Tommy Stanley to approve the special road use agreement by C. M. Stegall & Son to haul gravel on Locust and PawPaw Roads. Motion carried, copy attached.

Motion by Gaddis Lindsey seconded by Tommy Stanley to approve the special road use agreement by Freddy Daniels to haul logs on Blackman Road. Motion carried, copy attached.

Motion by David Loyd seconded by Tommy Eatherton to approve the payroll changes for : Donald Ray Jeffery, Ronald Norman, Myra Harris, Lavada Davis, Evelyn Jones and Mark Boobar. Motion carried, copy attached.

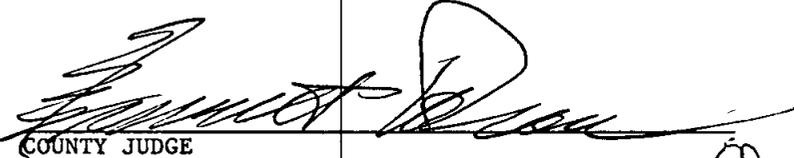
Motion by David Loyd seconded by Tommy Stanley to approve the payment of the bills now due. Motion carried, copy attached.

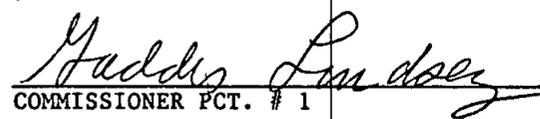
Motion by David Loyd seconded by Tommy Stanley to approve the Treasurer's Monthly Report. Motion carried, copy attached.

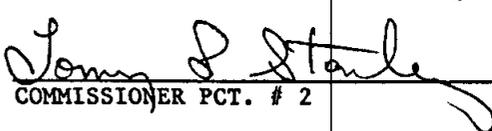
The financial statement was presented and discussed. It was stated that most of the departments are within their limits.

Motion by Tommy Eatherton seconded by Gaddis Lindsey to approve the budget amendments as presented. Motion carried, copy attached.

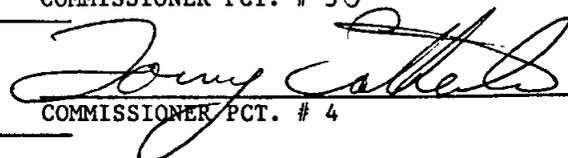
Motion by Tommy Stanley seconded by Tommy Eatherton to adjourn. Motion carried.

  
COUNTY JUDGE

  
COMMISSIONER PCT. # 1

  
COMMISSIONER PCT. # 2

  
COMMISSIONER PCT. # 3

  
COMMISSIONER PCT. # 4



**CITY OF GILMER**

P.O. BOX 760 GILMER, TX. 75644

March 7, 1991

Honorable Judge Dean and  
County Commissioners  
P.O. Box 730  
Gilmer, TX 75644

Dear Sirs:

Please accept this letter as a request from the City of Gilmer to do necessary dirt work on the under ten (10) soccer field. The City will furnish the dirt, which is located on the twenty-three (23) acres adjacent to the Yamboree Park.

Thank you very much for your consideration in this matter.

Yours truly,

A handwritten signature in cursive script that reads "Jim Mullins".

Jim Mullins  
City Manager

JM/al

AN INSURANCE PROPOSAL PREPARED

ESPECIALLY FOR:

UPSHUR COUNTY

Coverage summaries provided herein are intended as an outline of coverage only and are necessarily brief. In the event of loss, all terms, conditions, and exclusions of actual policies will apply. Coverage quoted is in accordance with information contained in the appendix of this proposal.

DATE: March 11, 1991

PRESENTED BY:

Barry L. Jones, CIC  
Executive Vice President

HIBBS-HALLMARK & COMPANY  
1001 WSW Loop 323  
P.O. Box 8357  
Tyler, Texas 75711  
(903) 561-8484

## WHY HIBBS-HALLMARK & COMPANY?

1. LARGEST INDEPENDENT INSURANCE AGENCY IN EAST TEXAS-

We have grown to be the largest independent insurance agency in East Texas and one of the largest in the state. Our offices in Tyler and Longview serve our customers in the greater East Texas area, as well as many statewide and national accounts.

2. FINANCIAL STABILITY-

Hibbs-Hallmark & Company's roots extend to 1930. We have operated under our own name since 1970. Our internal policies have created a strong financial position, your assurance that we will be here to serve you in the future.

3. ACCESS TO OVER ONE HUNDRED COMPANIES-

We can efficiently search the marketplace to find you the best and most cost effective coverages. HHC has negotiated contracts with several of our leading insurance carriers for agency underwriting authority and services. This means that most underwriting decisions such as pricing, policy issuance and services after the sale come from HHC offices instead of Dallas or Houston. The benefit to you, the customer, is prompt answers that are correct, promises that are honored and premium quotations that are not raised later.

4. PERSONAL SERVICE-

We work as a team to manage your insurance needs. Everyone at HHC has a vested interest in your account and in keeping it. We pledge to know your account and to assist you in your changing needs. Our staff of over fifty employees, who have combined experience of over five hundred years in the insurance industry, can find a solution to almost any insurance problem that may arise.

5. IN-HOUSE CLAIMS SERVICE

We feel that claims administration is the most important function of our business. Accordingly, we have a professional staff of licensed claims representatives whose only job is to see that your loss receives the attention it deserves.

6. EDUCATIONAL COMMITMENT

Insurance is a dynamic industry which requires us to be knowledgeable about the latest coverage developments in order to be effective counselors. HHC retains professional educators to conduct exclusive classroom seminars for the entire staff on a regular basis, enabling us to find the best possible solutions to your insurance requirements.

7. LOSS CONTROL

We can assist in coordinating loss control with the insurance companies. Through loss control, we may be able to make recommendations for your safety program to help reduce your future losses. As a result, we have often been able to lower our customer's premiums substantially through reduction of claims.

8. GROUP, HEALTH, LIFE & EMPLOYEE BENEFITS-

An important part of HHC's full range of insurance services is our Group, Individual Health and Life Department. A complete line of products is offered, tailored to the needs of your company or personal situation. We are staffed by full-time career employees in each field who are thoroughly trained to bring you the best return possible on your premium dollar.

**PUBLIC OFFICIALS LIABILITY**

Limit of Liability: \$ 1,000,000 Per Occurrence  
Deductible: \$ 5,000  
Retroactive Date: March 29, 1987

Carrier: Illinois Insurance Exchange  
Policy: Claims Made  
Broker: Cover - X

Estimated Premium: \$ 10,485

**LAW ENFORCEMENT LIABILITY  
OCCURRENCE FORM**

**Option I:**

**Limit:** Each Occurrence \$ 500,000  
Annual Aggregate \$ 1,000,000

**Deductible:** \$ 3,000

**Premium:** \$ 15,143.55 Total Premium

**Option II:**

**Limit:** Each Occurrence \$ 1,000,000  
Annual Aggregate \$ 1,000,000

**Deductible:** \$ 3,000

**Premium:** \$ 18,142.26 Total Premium

**Carrier:** Illinois Insurance Exchange

**Broker:** Cover-X Corporation

**LAW ENFORCEMENT LIABILITY  
CLAIMS MADE**

Option I:

|             |                      |                            |
|-------------|----------------------|----------------------------|
| Limit:      | Each Occurrence      | \$ 500,000                 |
|             | Annual Aggregate     | \$ 1,000,000               |
| Deductible: |                      | \$ 3,000                   |
| Premium:    |                      | \$ 11,683.50               |
| a.          | One year prior acts  | \$ 17,450.25 Total Premium |
| b.          | Two years prior acts | \$ 20,071.50 Total Premium |

Option II:

|             |                      |                            |
|-------------|----------------------|----------------------------|
| Limit:      | Each Occurrence      | \$ 1,000,000               |
|             | Annual Aggregate     | \$ 1,000,000               |
| Deductible: |                      | \$ 3,000                   |
| Premium:    |                      | \$ 13,990.20               |
| a.          | One year prior acts  | \$ 20,910.30 Total Premium |
| b.          | Two years prior acts | \$ 24,370.35 Total Premium |

Carrier: Illinois Insurance Exchange

Broker: Cover-X Corporation

AFFIDAVIT TO  
UPSHUR COUNTY

The undersigned, hereby certifies that this Company, Corporation, Firm, Partnership, or Individual has not prepared this bid in collusion with any other seller, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other seller or to any other person or persons engaged in this type of business prior to the official opening of this bid, and further, that the Manager, Secretary of other Agent or Officer signing this bid is not and has not been for the past six (6) months directly or indirectly concerned in any pool or agreement or combination to control the price of supplies, services or equipment bid on, or to influence any person to bid or not to bid thereon. This affidavit is signed in compliance with Article 2367 Civil Statutes of the State of Texas.

NAME OF BIDDER: Hibbs, Hallmark & Co  
SIGNED BY: Barry L. Jones Exec. V.P.  
(Sign name in writing) (Title)  
ADDRESS: P.O. Box 8357 Tyler TX 75711  
TELEPHONE NUMBER: 1-800-765-6267 DATE: 3/8/91

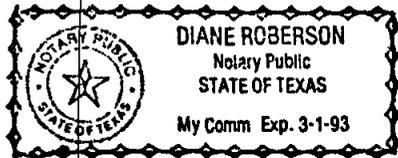
AFFIDAVIT

STATE OF TEXAS  
COUNTY OF

Before me the undersigned authority on this the 8 day of March, 1991, personally appeared Barry L. Jones who being duly sworn deposes and says that he signed the above instrument for the purposes and considerations herein expressed.

(SEAL) Diane Roberson  
Notary Public in and for Smith County, Texas  
My commission expires 3-1-93

NOTE: Bids not notarized will not be considered.



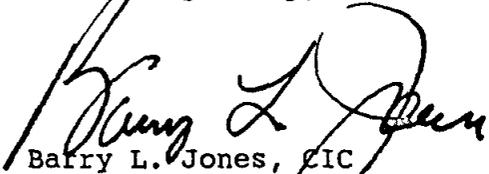
CONCLUSION

This report outlines our proposal to provide an insurance program for your exposures that have been quoted. We recognize that you have additional insurance needs, particularly in the area of employee benefits. We would welcome the opportunity to review additional needed coverages in the near future.

You require a representative who is large enough to market your insurance needs, yet one who provides necessary local service. Hibbs-Hallmark & Company is the most qualified to meet these criteria for you. The operation of your business activities require a representative who gets involved on your account to consolidate your program to avoid wherever possible any past oversights in coverage.

We hereby request the opportunity to assume responsibility for your insurance coverage effective March 29, 1991.

Yours very truly,

  
Barry L. Jones, CIC  
Executive Vice President  
Hibbs-Hallmark & Company

606 E. Methvin St.  
P. O. Box 3607

**BOOTH**  **Insurance**  
**Inc.**

VOL 36 PG 877

214/757-3131  
Longview, Texas 75606

STUART (LEE) BOOTH

TALMADGE BOOTH, CPCU

March 4, 1991

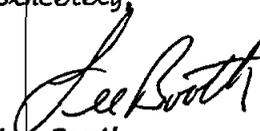
Honorable Everett Dean  
Upshur County Judge  
P.O. Box 730  
Gilmer, Texas 75644

Dear Honorable Everett Dean:

Enclosed are bid proposals for your public officials liability and your law enforcement officers liability. Each shows different options available.

If you have any questions, please feel free to call.

Sincerely,

  
Lee Booth

LB/ah

**Commercial & Personal Insurance**

AFFIDAVIT TO  
UPSHUR COUNTY

The undersigned, hereby certifies that this Company, Corporation, Firm, Partnership, or Individual has not prepared this bid in collusion with any other seller, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other seller or to any other person or persons engaged in this type of business prior to the official opening of this bid, and further, that the Manager, Secretary of other Agent or Officer signing this bid is not and has not been for the past six (6) months directly or indirectly concerned in any pool or agreement or combination to control the price of supplies, services or equipment bid on, or to influence any person to bid or not to bid thereon. This affidavit is signed in compliance with Article 2367 Civil Statutes of the State of Texas.

NAME OF BIDDER: Booth Insurance Agency, Inc.

SIGNED BY: S. Lee Booth S. Lee Booth V-President  
(sign name in writing) (Title)

ADDRESS: P.O. Box 3607, Longview, Texas 75606

TELEPHONE NUMBER: 903-757-3131 DATE: 3-4-91

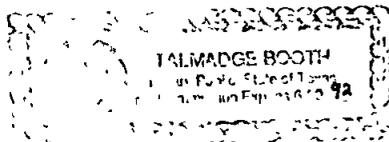
AFFIDAVIT

STATE OF TEXAS  
COUNTY OF

Before me the undersigned authority on this the 4th day of March, 1991, personally appeared S. Lee Booth who being duly sworn deposes and says that he signed the above instrument for the purposes and considerations herein expressed.

(SEAL) Talmadge Booth  
Notary Public in and for Gregg County, Texas  
My commission expires 6-30-92

NOTE: Bids not notarized will not be considered.

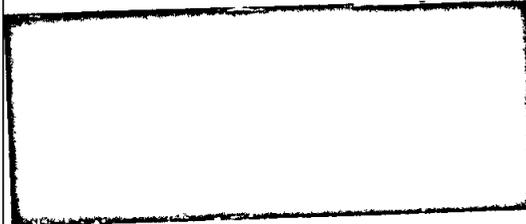


**LAW ENFORCEMENT LIABILITY INSURANCE  
PROPOSAL  
FOR  
COUNTY OF UPSHUR, TX**

**Presented by:**

**Amy L. Hoffman  
February 26, 1991**

**Governmental Programs  
Markel Service, Inc.  
4551 Cox Rd.  
Glen Allen, VA 23060  
804-965-1666  
800-368-3583**



Law Enforcement Liability Insurance

New Business

Expiration Date:

Name of Proposed Insured:

County of Upshur, TX

Name of Agent:

Booth Insurance, Inc.  
P. O. Box 3607  
Longview, TX 75606-3607

Attn: Mr. Booth

Proposed Insurer: National Casualty Company-admitted

This policy form is proposed on an OCCURRENCE basis. Coverage provided includes, but not limited to the following:

- Policy is "Pay on Behalf" not "indemnity".
- Comprehensive form includes coverage for intentional acts.
- Defense and Loss Adjustment Expense in addition to the policy limits.
- Jail Operations
- Civil Rights claims under 42 USC 1981 et. sequential and claims under state Civil Rights laws.
- "Moonlighting" approved by the department, unless excluded.
- Insured persons include all full-time, part-time, auxiliary, and volunteers declared on the application.
- Law Enforcement operations "within the course and scope of duties" of your law enforcement officers.
- Punitive damages may be included if allowed in your state.

Coverage Terms (for a one year policy):

Proposal

Quote #1:

|                     |             |  |
|---------------------|-------------|--|
| Limits:             | \$500,000   | each person                            |
|                     | \$1,000,000 | each occurrence/annual aggregate       |
| Deductible*:        | \$10,000    | each loss, including LAE               |
| Annual Premium:     | \$16,462    | excluding punitive & exemplary damages |
| Premium Taxes/Fees: |             |  |
| Engineering Fee:    | \$140       |  |

Page 2.....

Proposed Insured: County of Upshur, TX

Quote #2:

|                 |             |  |
|-----------------|-------------|--|
| Limits:         | \$500,000   | each person                            |
|                 | \$1,000,000 | each occurrence/annual aggregate       |
| Deductible*:    | \$10,000    | each loss, including LAE               |
| Annual Premium: | \$19,064    | including punitive & exemplary damages |

Quote #3:

|                  |             |  |
|------------------|-------------|--|
| Limits:          | \$1,000,000 | each person                            |
|                  |             | each occurrence/annual aggregate       |
| Deductible*:     | \$10,000    | each loss, including LAE               |
| Annual Premium:  | \$19,199    | excluding punitive & exemplary damages |
| Engineering Fee: | \$140       |  |

Quote #4:

|                 |             |  |
|-----------------|-------------|--|
| Limits:         | \$2,000,000 | each person                            |
|                 |             | each occurrence/annual aggregate       |
| Deductible*:    | \$10,000    | each loss, including LAE               |
| Annual Premium: | \$25,919    | excluding punitive & exemplary damages |

\*Deductible applies to both Loss and Loss Adjustment Expense which includes defense costs, court costs, expert witnesses and other expenses related to defending you in the event of a claim or a suit.

This proposal is valid for 60 days from this date.

Outstanding Conditions which must be met prior to the binding of coverage:

1. Receipt of acceptable written policies and procedures governing the use of deadly force, non-deadly force and vehicle hot pursuit prior to binding.
2. Confirm that there have been no losses that would give rise to a claim other than those already reported to the Company.
3. Insured must maintain GL coverage for the duration of our policy.
4. Please verify with whom General Liability coverage is maintained.
5. Confirm that there is no moonlighting at bars or lounges.

Officially Endorsed by:

International Association of Chiefs of Police  
Americans for Effective Law Enforcement

VOL 36 PG 882

Page 3.....

Proposed Insured: County of Upshur, TX

In addition to the insurance coverage you will receive a loss control/risk management manual or the annual update if you already have our manual and a subscription to the newsletter published monthly.

Please plan to attend a Market Loss Control Seminar to be held in your area this year.

le-prop.gvt  
T226B/T7

**PUBLIC OFFICIALS LIABILITY INSURANCE  
PROPOSAL  
FOR  
\*COUNTY OF UPSHUR, TX**

\*Prepared by: Amy L. Hoffman  
February 26, 1991

Governmental Programs Division  
Market Service, Inc.  
4551 Cox Rd.  
Glen Allen, VA 23060  
804-965-1666  
800-368-3583



**Public Officials Liability Insurance**

New Business

Expiration Date:

Name of Proposed Insured:

County of Upshur, TX

Name of Agent:

Booth Insurance Agency  
P. O. Box 3607  
Longview, TX 75606

Attn: Mr. Booth

Proposed Insurer: National Casualty Company-admitted

This proposal is for a **CLAIMS MADE** policy. This policy provides coverage for claims first made and reported during the policy year for "Wrongful Acts" including but not limited to:

- Policy is "Pay on Behalf of" not "indemnity".
- Defense and Loss Adjustment Expense in addition to the policy limits.
- Insured persons include all elected and appointed officials and all employees both paid and volunteer.
- Land Use and Zoning
- Employment related claims - wrongful termination, negligent hiring
- Discrimination (age, sex, race)
- Licenses and permits
- Punitive damages may be included if allowed in your state.

The Extended Reporting Period option in the event of cancellation or non-renewal by either the Insured or the Insurer is 3 years at a cost of 50% of premium for each year selected.

Proposal

Quote #1:

|                  |             |  |
|------------------|-------------|--|
| Policy Limits:   | \$1,000,000 | each loss/annual aggregate             |
| Deductible*:     | \$5,000     | each loss, including LAE               |
| Annual Premium:  | \$12,999    | excluding punitive & exemplary damages |
| Engineering Fee: | \$140       |  |

Quote #2:

|                  |             |  |
|------------------|-------------|--|
| Policy Limits:   | \$1,000,000 | each loss/annual aggregate             |
| Deductible*:     | \$10,000    | each loss, including LAE               |
| Annual Premium:  | \$11,636    | excluding punitive & exemplary damages |
| Engineering Fee: | \$140       |  |

Page 3.....

Proposed Insured: County of Upshur, TX

Quote #3:

|                 |             |  |
|-----------------|-------------|--|
| Policy Limits:  | \$1,000,000 | each loss/annual aggregate             |
| Deductible*:    | \$10,000    | each loss, including LAE               |
| Annual Premium: | \$13,381    | including punitive & exemplary damages |

Quote #4:

|                 |             |  |
|-----------------|-------------|--|
| Policy Limits:  | \$1,000,000 | each loss/annual aggregate             |
| Deductible*:    | \$5,000     | each loss, including LAE               |
| Annual Premium: | \$14,949    | including punitive & exemplary damages |

\*Deductible applies to both Loss and Loss Adjustment Expense which includes defense costs, court costs, expert witnesses and other expenses related to defending you in the event of a claim or a suit.

This proposal is valid for 60 days from this date.

Outstanding Conditions which must be met prior to the binding of coverage:

1. General Liability coverage must be maintained throughout the policy term of the Public Officials coverage.
2. Law Enforcement coverage must be maintained with the National Casualty Company or an "A" rated carrier with form comparable to National Casualty.
3. Please provide details regarding the 1989 Neal Stanley Case with \$15,000 pending.
4. Please provide details regarding the claim in Question 4 in Section V of the application.

In addition to the insurance coverage you will receive a loss control/risk management manual or the annual update if you already have our manual and a subscription to the newsletter published monthly.

Please plan to attend a Markel Loss Control Seminar to be held in your area this year.

po-prop.gvt  
T226B/T7

# TEXAS ASSOCIATION OF COUNTIES

VOL 36 PG 886

P.O. Box 2131, Austin, Texas 78768

1204 San Antonio (512) 478-8753



Sam D. Seale, Executive Director

February 28, 1991

The Honorable Everett Dean  
Upshur County Judge  
P. O. Box 790  
Gilmer, Texas 75644

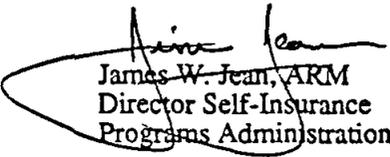
Dear Judge Dean:

Thank you for the opportunity to present a proposal for Public Officials and Law Enforcement Liability coverage to your county. Because of problems that counties have had in the past in obtaining insurance, TAC developed a portfolio of coverages which, I believe, responds well to the unique needs of county government.

To initiate coverage, please complete the enclosed coverage acceptance forms immediately and return them to us. I have also enclosed two copies of an Interlocal Agreement. Please have the appropriate official sign both copies and return one copy to this office.

If you have any questions or need assistance in evaluating our proposals, please do not hesitate to contact myself or our Field Services Representative, Sarah Wirt at 1-800-222-5974.

Sincerely,

  
James W. Jean, ARM  
Director Self-Insurance  
Programs Administration

JWJ:pm

TEXAS ASSOCIATION OF COUNTIES  
FIELD SERVICES

PROPOSAL PRESENTED BY:  
KATHLEEN MILLER

BID PROPOSAL  
FOR

PUBLIC OFFICIALS LIABILITY  
UPSHUR COUNTY

MARCH 11, 1991



TEXAS ASSOCIATION OF COUNTIES  
P. O. BOX 2131  
AUSTIN, TEXAS 78768

**PROPOSAL FOR PUBLIC OFFICIALS LIABILITY COVERAGE  
(Claims Made Form)**

ENTITY: Upshur County      PROPOSAL DATE: March 11, 1991

\$2,500 Deductible

Annual Contribution:      \$7,652

Includes:

- Basic \$2,000,000 Coverage  
Retrodate: 3/29/87
- \*Punitive Damages Endorsement @ \$569  
(\$1,000,000 Limit)
- \*\*County Clerk Endorsement @ \$931  
(\$125,000 Limit)
- \*\*District Clerk Endorsement @ \$466  
(\$50,000 Limit)

Total Annual Aggregate \$2,000,000 Limit

\*With Punitive Damages as an addition to Policy Limits add an additional \$569 to Contribution Amount

\*\*Clerks Limits are in addition to Policy Limit

Binding subject to receipt of completed TAC application and claims supplement

*[Signature]*  
Signature of TAC Official

February 27, 1991  
Date

**COVERAGE ACCEPTANCE**

Liability coverage as offered on this proposal is accepted.

\_\_\_\_\_  
Effective Date

\_\_\_\_\_  
Insurance Coordinator

\_\_\_\_\_  
Signature and Title of Accepting Official

\_\_\_\_\_  
Date

This acceptance not valid unless received by the TAC office no later than 60 days from the proposal date shown above unless extension is granted by TAC.



TEXAS ASSOCIATION OF COUNTIES  
P. O. BOX 2131  
AUSTIN, TEXAS 78768

VOL 36 PG 889

**PROPOSAL FOR PUBLIC OFFICIALS LIABILITY COVERAGE  
(Claims Made Form)**

ENTITY: Upshur County      PROPOSAL DATE: March 11, 1991

\$5,000 Deductible

**Annual Contribution:      \$7,013**

Includes:

- Basic \$2,000,000 Coverage  
Retrodate: 3/29/87
- \*Punitive Damages Endorsement @ \$532  
(\$1,000,000 Limit)
- \*\*County Clerk Endorsement @ \$776  
(\$125,000 Limit)
- \*\*District Clerk Endorsement @ \$388  
(\$50,000 Limit)

**Total Annual Aggregate \$2,000,000 Limit**

\*With Punitive Damages as an addition to Policy Limits add an additional \$532 to Contribution Amount

\*\*Clerks Limits are in addition to Policy Limit

**Binding subject to receipt of completed TAC application and claims supplement**

*[Signature]*  
Signature of TAC Official

February 27, 1991  
Date

**COVERAGE ACCEPTANCE**

Liability coverage as offered on this proposal is accepted.

\_\_\_\_\_  
Effective Date

\_\_\_\_\_  
Insurance Coordinator

\_\_\_\_\_  
Signature and Title of Accepting Official

\_\_\_\_\_  
Date

**This acceptance not valid unless received by the TAC office no later than 60 days from the proposal date shown above unless extension is granted by TAC.**



TEXAS ASSOCIATION OF COUNTIES  
P. O. BOX 2131  
AUSTIN, TEXAS 78768

**PROPOSAL FOR PUBLIC OFFICIALS LIABILITY COVERAGE  
(Claims Made Form)**

ENTITY: Upshur County      PROPOSAL DATE: March 11, 1991

**\$10,000 Deductible**

**Annual Contribution:      \$6,120**

Includes:

- Basic \$2,000,000 Coverage  
Retrodate: 3/29/87
- \*Punitive Damages Endorsement @ \$472  
(\$1,000,000 Limit)
- \*\*County Clerk Endorsement @ \$621  
(\$125,000 Limit)
- \*\*District Clerk Endorsement @ \$311  
(\$50,000 Limit)

**Total Annual Aggregate \$2,000,000 Limit**

\*With Punitive Damages as an addition to Policy Limits add an additional \$472 to Contribution Amount

\*\*Clerks Limits are in addition to Policy Limit

**Binding subject to receipt of completed TAC application and claims supplement**


February 27, 1991  
 Signature of TAC Official      Date

**COVERAGE ACCEPTANCE**

Liability coverage as offered on this proposal is accepted.

\_\_\_\_\_  
Effective Date

\_\_\_\_\_  
Insurance Coordinator

\_\_\_\_\_  
Signature and Title of Accepting Official

\_\_\_\_\_  
Date

**This acceptance not valid unless received by the TAC office no later than 60 days from the proposal date shown above unless extension is granted by TAC.**

**TEXAS ASSOCIATION OF COUNTIES  
FIELD SERVICES**

**PROPOSAL PRESENTED BY:  
KATHLEEN MILLER**

**BID PROPOSAL  
FOR**

**LAW ENFORCEMENT LIABILITY  
UPSHUR COUNTY**

**MARCH 11, 1991**



TEXAS ASSOCIATION OF COUNTIES  
P. O. BOX 2131  
AUSTIN, TEXAS 78768

**PROPOSAL FOR LAW ENFORCEMENT LIABILITY COVERAGE  
(Claims Made Form)**

ENTITY: Upshur County      PROPOSAL DATE: March 11, 1991

**\$1,000 Deductible**

**Annual Contribution:      \$17,815**

Includes:

- Basic \$2,000,000 Coverage  
Retrodate: At Inception @ N/C
- \*Punitive Damages Endorsement @ \$1,620  
(\$1,000,000 Limit)

**Total Annual Aggregate \$2,000,000 Limit**

\*Punitive Damages as an addition to Policy Limits add an additional \$1,620 to the Contribution Total

**Binding subject to receipt of completed TAC application including question #5**

*Jim Lee*  
Signature of TAC Official

February 27, 1991  
Date

**COVERAGE ACCEPTANCE**

Liability coverage as offered on this proposal is accepted.

\_\_\_\_\_  
Effective Date

\_\_\_\_\_  
Insurance Coordinator

\_\_\_\_\_  
Signature and Title of Accepting Official

\_\_\_\_\_  
Date

**This acceptance not valid unless received by the TAC office no later than 60 days from the proposal date shown above unless extension is granted by TAC.**



TEXAS ASSOCIATION OF COUNTIES  
P. O. BOX 2131  
AUSTIN, TEXAS 78768

**PROPOSAL FOR LAW ENFORCEMENT LIABILITY COVERAGE  
(Claims Made Form)**

**ENTITY:** Upshur County      **PROPOSAL DATE:** March 11, 1991

**\$2,500 Deductible**

**Annual Contribution:    \$17,054**

**Includes:**

- Basic \$2,000,000 Coverage  
Retrodate: At Inception @ N/C
- \*Punitive Damages Endorsement @ \$1,550  
(\$1,000,000 Limit)

**Total Annual Aggregate \$2,000,000 Limit**

\*Punitive Damages as addition to Policy Limits add an additional \$1,550 to the Contribution Total

**Binding subject to receipt of completed TAC application including question #5**

*Jim Jeon*  
Signature of TAC Official

*February 27, 1991*  
Date

**COVERAGE ACCEPTANCE**

Liability coverage as offered on this proposal is accepted.

\_\_\_\_\_  
Effective Date

\_\_\_\_\_  
Insurance Coordinator

\_\_\_\_\_  
Signature and Title of Accepting Official

\_\_\_\_\_  
Date

**This acceptance not valid unless received by the TAC office no later than 60 days from the proposal date shown above unless extension is granted by TAC.**

VOL 36 PG 894



TEXAS ASSOCIATION OF COUNTIES  
P. O. BOX 2131  
AUSTIN, TEXAS 78768

PROPOSAL FOR LAW ENFORCEMENT LIABILITY COVERAGE  
(Claims Made Form)

ENTITY: Upshur County      PROPOSAL DATE: March 11, 1991

\$5,000 Deductible

|                      |          |
|----------------------|----------|
| Annual Contribution: | \$15,508 |
|----------------------|----------|

Includes:

- Basic \$2,000,000 Coverage  
Retrodate: At Inception @ N/C
- \*Punitives Damages Endorsement @ \$1,410  
(\$1,000,000 Limit)

Total Annual Aggregate \$2,000,000 Limit

\*Punitive Damages as an addition to Policy Limits add an additional \$1,410 to the Contribution Total

Binding subject to receipt of completed TAC application including question #5

  
Signature of TAC Official

February 27, 1991  
Date

COVERAGE ACCEPTANCE

Liability coverage as offered on this proposal is accepted.

Effective Date

Insurance Coordinator

Signature and Title of Accepting Official

Date

This acceptance not valid unless received by the TAC office no later than 60 days from the proposal date shown above unless extension is granted by TAC.

AFFIDAVIT TO  
UPSHUR COUNTY

The undersigned, hereby certifies that this Company, Corporation, Firm, Partnership, or Individual has not prepared this bid in collusion with any other seller, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other seller or to any other person or persons engaged in this type of business prior to the official opening of this bid, and further, that the Manager, Secretary of other Agent or Officer signing this bid is not and has not been for the past six (6) months directly or indirectly concerned in any pool or agreement or combination to control the price of supplies, services or equipment bid on, or to influence any person to bid or not to bid thereon. This affidavit is signed in compliance with Article 2367 Civil Statutes of the State of Texas.

NAME OF BIDDER: Texas Association of Counties Risk Management Pool

SIGNED BY: *James W. Jew* Director of Self-Insurance  
(sign name in writing) Programs Administration  
(Title)

ADDRESS: P. O. Box 2131, Austin, Texas 78768

TELEPHONE NUMBER: 512/478-8753 DATE: 2/28/91

AFFIDAVIT

STATE OF TEXAS  
COUNTY OF

Before me the undersigned authority on this the 1<sup>st</sup> day of March, 1991, personally appeared \_\_\_\_\_ who being duly sworn deposes and says that he signed the above instrument for the purposes and considerations herein expressed.

(SEAL) *Christine E. Strome*  
Notary Public in and for Travis County, Texas  
My commission expires 11-17-92

NOTE: Bids not notarized will not be considered.



VOL 36 PG 896

RANDAL L. WIGINTON  
Geophysicist  
P.O. Box 2841  
Abilene, TX 79604  
915-676-7452

Jan. 30, 1991

Judge Everette Dean  
P.O. Box 790  
Gilmer, TX 75644

Dear Sir:

I would like to take an oil and gas lease on 600 acres in the Upshur County School Land in Throckmorton County, Texas. The 600 acres are divided into a 360 acre block and a 240 acre block as shown on the attached map. My offer for this mineral lease is \$20.00 per acre for 87.5% of 8/8 mineral interest for three years.

My experience includes a B.S. in physics from Hardin-Simmons University in 1965 and an M.S. in 1971 from Texas Tech University in geophysics. I was a geophysicist with Mobil starting in 1971. In 1978 I started a consulting business in Dallas and came to Abilene in 1980. I have developed and evaluated prospects world wide including a current venture in the U.S.S.R.

I am looking forward to doing business with you.

Yours truly,

*Randal L. Wiginton*

CITY/COUNTY  
VEHICLE IMPOUNDMENT FACILITY

UPSHUR COUNTY §

§ CITY OF GILMER

AGREEMENT

An agreement between Upshur County (hereafter referred to as the "County") and the City of Gilmer (hereafter referred to as the "City") for provision and maintenance of a City/ County Vehicle Impoundment Facility (hereafter referred to as the "Facility").

LOCATION AND DESCRIPTION

The Facility is located near the Gilmer Airport, just to the west of U.S. Hwy. 271 South, within the city limits of Gilmer, Texas. The Facility consists of an approximate 50 ft. by 100 ft. rectangular lot, surrounded on all sides by a 6 ft. chain/link fence with a three-strand barbed wire on top, and a 20 ft. double-wide gate with security lock. The Facility enclosure is surfaced with an all-weather gravel overlay and illuminated with security lighting.

ON-GOING MAINTENANCE

Costs related to the on-going maintenance/repair of the Facility is to be split 50/50 between the City and County.

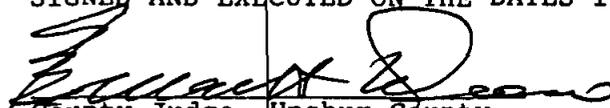
LIABILITY INSURANCE COVERAGE

Both government entities shall be responsible for obtaining their own "liability rider", etc., on their respective insurance policies to cover any eventualities connected with the operation of this Facility.

DURATION AND LIMITATION

This agreement shall commence on March 1, 1991, and thereafter, it is to be renewed every two years (odd numbered years) on that same date, subject to review and approval by both governing bodies, and the signatures of the Mayor and County Judge (below).

SIGNED AND EXECUTED ON THE DATES INDICATED:

  
County Judge, Upshur County

  
Mayor, City of Gilmer

3-11-91  
Date

03/12/91  
Date



36 PG 898

**TEXAS VETERANS COMMISSION**

E.O Thompson State Office Building  
P O Box 12277, Capitol Station, Austin, Texas 78711  
Phone (512) 463-5538 FAX (512) 475-2395

- SAMUEL BIER  
CHAIRMAN
- BILLY E. KIRBY  
VICE CHAIRMAN
- BARNIE O HENDERSON, JR.  
SECRETARY
- JAMES S NOVY  
MEMBER
- WILLIAM R. CRAWFORD  
MEMBER
- MANUEL A. CANO  
MEMBER
- DOUGLAS K. BROWN  
EXECUTIVE DIRECTOR
- CHARLES A. BUERSCHINGER  
CHIEF DEPUTY ADMINISTRATOR
- BILLY G. GREEN  
DEPUTY ADMINISTRATOR
- HERMAN L. WILSON  
REGIONAL DIRECTOR  
HOLSTON
- RANDALL R. COLLINS  
REGIONAL DIRECTOR  
WACO
- RICHARD M. PRETE, CHIEF  
INFORMATION & TRAINING

*April 17-19  
Hollon*

February 22, 1991

RE: 1991 Spring Conferences

**MEMO**

TO: All County Service Officers and Assistant County Service Officers

Final arrangements for the four 1991 Spring Conferences for Veterans Service Officers have been made and the agendas have also been set. We are confident that the scheduled programs will be very informative and most beneficial to you in the continuance of providing assistance to veterans and their dependents residing in your respective counties.

Veterans County Service Officers are reminded that, with the passage of SB 252, training by the Texas Veterans Commission is now mandatory to maintain certification. To that end, the Texas Veterans Commission has expanded the Spring Conferences to ensure that CSO's may attain the necessary training credit hours at the Spring Conferences and/or the Fall Conference. Attached for your review are the Law and Rules for CSO appointment and certification. At this time, the Texas Veterans Commission has not been given funding for training, and, by law, the funding for expenses to attend the training is to be provided by each county.

We have selected some of the finest hotels in Texas as our meeting sites, and are again confident that you will be most comfortable and will be able to enjoy many of the surrounding features of the conference sites. We strongly recommend that you make your reservations as soon as possible. These are popular hotels, and are frequently filled to capacity. In making your reservations directly with the hotels, be sure to mention that you are attending the Conference with the Texas Veterans Commission. This will ensure that you receive the special low rate.

If we may be of any further assistance in making arrangements for your attendance, please do not hesitate to contact us. Attached, for your planning, is a listing of the dates and places of the conferences.

Sincerely yours,

DOUGLAS K. BROWN  
Executive Director

DKB:njg

Enclosures: Conference Listing  
Law  
Rules

THE STATE OF TEXAS §  
COUNTY OF UPSHUR § KNOW ALL MEN BY THESE PRESENTS

The undersigned C. M. Stegall & Son, hereinafter referred to as First Party, enters into and makes an agreement with Upshur County Commissioner of Precinct No. 3, Upshur County, Texas, and in order to get material to market it is necessary to use a portion of Upshur County roads located in Precinct No. 3, over which Commissioner has jurisdiction and obligation to maintain in good repair, and both parties being aware of possible damage to said roads as a result of hauling on and over same, enter into the following agreement:

1.  
First Party agrees to use only that section of (describe exact route, direction and miles in tenths) \_\_\_\_\_  
Locust, PawPaw Roads

2.  
First Party agrees to use its vehicles in such a manner as not to block or interfere with other traffic on said road, so that said road will be open to travel by the public at all times.

3.  
First Party agrees to grade, maintain and otherwise repair said road, using its own equipment, labor and materials, if any needed, during the duration of time that First Party is removing gravel from its lands located in Precinct No. 3, Upshur County.

4.  
First Party agrees to put said road back into the same condition as it was prior to the commencement of hauling operations on the part of First Party.

5.  
First Party agrees to POST SURETY BOND in the amount of \$ \_\_\_\_\_ to Upshur County Commissioner's Court to insure performance of agreement.

6.  
Nothing herein shall be construed as a waiver by the Commissioner of the authority granted him by Article 6716, V.A.C.S., but the rights and authority granted the Commissioner by the terms of Article 6716, V.A.C.S., are expressly reserved by the Commissioner in the event First Party fails to abide by the conditions above set forth.

C. M. Stegall  
First Party Signature  
Rt. 3 Box 355  
Street or Box  
Big Sandy, Texas 75755  
City, State and Zip Code  
903-636-4387  
Telephone  
Dr. Thomas  
Timber Tract  
March 5, 1991  
Date Signed

[Signature]  
County Judge  
Maddis Lindsay  
Commissioner 1  
Tommy J. Standley  
Commissioner 2  
David Boyd  
Commissioner 3  
Tommy Ethel  
Commissioner 4  
\_\_\_\_\_  
Date Signed

Permit issued for a period not to exceed 90 days.

SPECIAL ROAD USE AGREEMENT CONTRACT

THE STATE OF TEXAS §  
COUNTY OF UPSHUR §

KNOW ALL MEN BY THESE PRESENTS

The undersigned Jeddy Daniels, hereinafter referred to as First Party, enters into and makes an agreement with Upshur County Commissioner of Precinct No. 4, Upshur County, Texas, and in order to get material to market it, is necessary to use a portion of Upshur County roads located in Precinct No. 4, over which Commissioner has jurisdiction and obligation to maintain in good repair, and both parties being aware of possible damage to said roads as a result of hauling on and over same, enter into the following agreement:

1.  
First Party agrees to use only that section of (describe exact route, direction and miles in tenths) \_\_\_\_\_  
Blackman

2.  
First Party agrees to use its vehicles in such a manner as not to block or interfere with other traffic on said road, so that said road will be open to travel by the public at all times.

3.  
First Party agrees to grade, maintain and otherwise repair said road, using its own equipment, labor and materials, if any needed, during the duration of time that First Party is removing logs from its lands located in Precinct No. 4, Upshur County.

4.  
First Party agrees to put said road back into the same condition as it was prior to the commencement of hauling operations on the part of First Party.

5.  
First Party agrees to POST SURETY BOND in the amount of \$ \_\_\_\_\_ to Upshur County Commissioner's Court to insure performance of agreement.

6.  
Nothing herein shall be construed as a waiver by the Commissioner of the authority granted him by Article 6716, V.A.C.S., but the rights and authority granted the Commissioner by the terms of Article 6716, V.A.C.S., are expressly reserved by the Commissioner in the event First Party fails to abide by the conditions above set forth.

Jeddy Daniels  
First Party Signature

810 Randolph  
Street or Box

Marshall, Texas 75670  
City, State and Zip Code

903-938-3283  
Telephone

\_\_\_\_\_  
Timber Tract

3-5-91  
Date Signed

\_\_\_\_\_  
County Judge  
Waddis Lindsey  
Commissioner 1

Tommy D. Starks  
Commissioner 2

David Lloyd  
Commissioner 3

Jerry Catlett  
Commissioner 4

\_\_\_\_\_  
Date Signed

Permit issued for a period not to exceed 90 days.

TO: PAYROLL DEPARTMENT

VOL 36 PG 901

PLEASE ENTER THE FOLLOWING CHANGE(S) IN YOUR RECORDS TO TAKE

EFFECT 0-1-90  
(DATE & TIME)

EMPLOYEE Donald Ray Jeffery (Pct #2)

SOCIAL SECURITY NO \_\_\_\_\_ CLOCK NO 334

THE CHANGE(S)

| <input checked="" type="checkbox"/> CHECK ALL APPLICABLE BOXES | FROM | TO |
|--|------|----|
| <input type="checkbox"/> DEPARTMENT                            |      |    |
| <input type="checkbox"/> JOB                                   |      |    |
| <input type="checkbox"/> SHIFT                                 |      |    |
| <input type="checkbox"/> RATE                                  |      |    |
| <input type="checkbox"/>                                       |      |    |

REASON FOR THE CHANGE(S)

- HIRED
- RE-HIRED
- PROMOTION
- DEMOTION
- TRANSFER
- MERIT INCREASE
- UNION SCALE
- PROBATIONARY PERIOD COMPLETED
- LENGTH OF SERVICE INCREASE
- RE-EVALUATION OF EXISTING JOB
- RESIGNATION
- RETIREMENT
- LAYOFF
- DISCHARGE

LEAVE OF ABSENCE FROM \_\_\_\_\_ (DATE) UNTIL \_\_\_\_\_ (DATE)

OTHER (EXPLAIN) Longevity 3 years  
\$12/month / Overlooked in  
June 90.

CHANGE AUTHORIZED BY Vernor Vuk DATE 3-6-81

CHANGE APPROVED BY \_\_\_\_\_ DATE \_\_\_\_\_

**TO: PAYROLL DEPARTMENT**

**VOL** 36 **PG** 402

PLEASE ENTER THE FOLLOWING CHANGE(S) IN YOUR RECORDS TO TAKE

EFFECT 3-1-91  
(DATE & TIME)

EMPLOYEE Ronald Norman (Sheriff's Dept)

SOCIAL SECURITY NO \_\_\_\_\_ CLOCK NO 435

**THE CHANGE(S)**

| <input checked="" type="checkbox"/> CHECK ALL APPLICABLE BOXES | FROM | TO |
|--|------|----|
| <input type="checkbox"/> DEPARTMENT                            |      |    |
| <input type="checkbox"/> JOB                                   |      |    |
| <input type="checkbox"/> SHIFT                                 |      |    |
| <input type="checkbox"/> RATE                                  |      |    |
| <input type="checkbox"/>                                       |      |    |

**REASON FOR THE CHANGE(S)**

- |   |  |
|---|--|
| <input type="checkbox"/> HIRED          | <input type="checkbox"/> PROBATIONARY PERIOD COMPLETED |
| <input type="checkbox"/> RE-HIRED       | <input type="checkbox"/> LENGTH OF SERVICE INCREASE    |
| <input type="checkbox"/> PROMOTION      | <input type="checkbox"/> RE-EVALUATION OF EXISTING JOB |
| <input type="checkbox"/> DEMOTION       | <input type="checkbox"/> RESIGNATION                   |
| <input type="checkbox"/> TRANSFER       | <input type="checkbox"/> RETIREMENT                    |
| <input type="checkbox"/> MERIT INCREASE | <input type="checkbox"/> LAYOFF                        |
| <input type="checkbox"/> UNION SCALE    | <input type="checkbox"/> DISCHARGE                     |

LEAVE OF ABSENCE FROM \_\_\_\_\_ (DATE) UNTIL \_\_\_\_\_ (DATE)

OTHER (EXPLAIN) Longevity 1 year  
#4 a month

CHANGE AUTHORIZED BY [Signature] DATE 3-6-91

CHANGE APPROVED BY \_\_\_\_\_ DATE \_\_\_\_\_

TO: PAYROLL DEPARTMENT

VOL 36 PG 903

PLEASE ENTER THE FOLLOWING CHANGE(S) IN YOUR RECORDS TO TAKE

EFFECT 3-1-91  
(DATE & TIME)

EMPLOYEE Miya Harris (Treas Office)

SOCIAL SECURITY NO \_\_\_\_\_ CLOCK NO 153

**THE CHANGE(S)**

| <input checked="" type="checkbox"/> CHECK ALL APPLICABLE BOXES | FROM | TO |
|--|------|----|
| <input type="checkbox"/> DEPARTMENT                            |      |    |
| <input type="checkbox"/> JOB                                   |      |    |
| <input type="checkbox"/> SHIFT                                 |      |    |
| <input type="checkbox"/> RATE                                  |      |    |
| <input type="checkbox"/>                                       |      |    |

**REASON FOR THE CHANGE(S)**

- HIRED
- RE-HIRED
- PROMOTION
- DEMOTION
- TRANSFER
- MERIT INCREASE
- UNION SCALE
- PROBATIONARY PERIOD COMPLETED
- LENGTH OF SERVICE INCREASE
- RE-EVALUATION OF EXISTING JOB
- RESIGNATION
- RETIREMENT
- LAYOFF
- DISCHARGE

LEAVE OF ABSENCE FROM \_\_\_\_\_ (DATE) UNTIL \_\_\_\_\_ (DATE)

OTHER (EXPLAIN) Longevity 10 years  
\$40 a month

CHANGE AUTHORIZED BY Veroy Vink DATE 3-6-91

CHANGE APPROVED BY \_\_\_\_\_ DATE \_\_\_\_\_

**TO: PAYROLL DEPARTMENT**

VOL 36 PG 404

PLEASE ENTER THE FOLLOWING CHANGE(S) IN YOUR RECORDS TO TAKE

EFFECT 3-1-91  
(DATE & TIME)

EMPLOYEE Lavada Davis (Int Office)

SOCIAL SECURITY NO \_\_\_\_\_ CLOCK NO 131

**THE CHANGE(S)**

| <input checked="" type="checkbox"/> CHECK ALL APPLICABLE BOXES | FROM | TO |
|--|------|----|
| <input type="checkbox"/> DEPARTMENT                            |      |    |
| <input type="checkbox"/> JOB                                   |      |    |
| <input type="checkbox"/> SHIFT                                 |      |    |
| <input type="checkbox"/> RATE                                  |      |    |
| <input type="checkbox"/>                                       |      |    |

**REASON FOR THE CHANGE(S)**

- HIRED
- RE-HIRED
- PROMOTION
- DEMOTION
- TRANSFER
- MERIT INCREASE
- UNION SCALE
- PROBATIONARY PERIOD COMPLETED
- LENGTH OF SERVICE INCREASE
- RE-EVALUATION OF EXISTING JOB
- RESIGNATION
- RETIREMENT
- LAYOFF
- DISCHARGE

LEAVE OF ABSENCE FROM \_\_\_\_\_ (DATE) UNTIL \_\_\_\_\_ (DATE)

OTHER (EXPLAIN) Longevity 15 years  
\$60 a month

CHANGE AUTHORIZED BY Veroy Vile DATE 3-6-91

CHANGE APPROVED BY \_\_\_\_\_ DATE \_\_\_\_\_

**TO: PAYROLL DEPARTMENT**

VOL 36 PG 905

PLEASE ENTER THE FOLLOWING CHANGE(S) IN YOUR RECORDS TO TAKE

EFFECT 3-1-91  
(DATE & TIME)

EMPLOYEE Evelyn Jones (D.A.)

SOCIAL SECURITY NO \_\_\_\_\_ CLOCK NO 326

**THE CHANGE(S)**

| <input checked="" type="checkbox"/> CHECK ALL APPLICABLE BOXES | FROM | TO |
|--|------|----|
| <input type="checkbox"/> DEPARTMENT                            |      |    |
| <input type="checkbox"/> JOB                                   |      |    |
| <input type="checkbox"/> SHIFT                                 |      |    |
| <input type="checkbox"/> RATE                                  |      |    |
| <input type="checkbox"/>                                       |      |    |

**REASON FOR THE CHANGE(S)**

- HIRED
- RE-HIRED
- PROMOTION
- DEMOTION
- TRANSFER
- MERIT INCREASE
- UNION SCALE
- PROBATIONARY PERIOD COMPLETED
- LENGTH OF SERVICE INCREASE
- RE-EVALUATION OF EXISTING JOB
- RESIGNATION
- RETIREMENT
- LAYOFF
- DISCHARGE

LEAVE OF ABSENCE FROM \_\_\_\_\_ (DATE) UNTIL \_\_\_\_\_ (DATE)

OTHER (EXPLAIN) Longevity 4 years  
#16 a month

CHANGE AUTHORIZED BY Devariel DATE 3-6-91

CHANGE APPROVED BY \_\_\_\_\_ DATE \_\_\_\_\_

**TO: PAYROLL DEPARTMENT**

VOL 36 PG 406

PLEASE ENTER THE FOLLOWING CHANGE(S) IN YOUR RECORDS TO TAKE

EFFECT 3-1-91  
(DATE & TIME)

EMPLOYEE Mark Boobar (Pct #3)

SOCIAL SECURITY NO \_\_\_\_\_ CLOCK NO 409

**THE CHANGE(S)**

| <input checked="" type="checkbox"/> CHECK ALL APPLICABLE BOXES | FROM | TO |
|--|------|----|
| <input type="checkbox"/> DEPARTMENT                            |      |    |
| <input type="checkbox"/> JOB                                   |      |    |
| <input type="checkbox"/> SHIFT                                 |      |    |
| <input type="checkbox"/> RATE                                  |      |    |
| <input type="checkbox"/>                                       |      |    |

**REASON FOR THE CHANGE(S)**

- HIRED
- RE-HIRED
- PROMOTION
- DEMOTION
- TRANSFER
- MERIT INCREASE
- UNION SCALE
- PROBATIONARY PERIOD COMPLETED
- LENGTH OF SERVICE INCREASE
- RE-EVALUATION OF EXISTING JOB
- RESIGNATION
- RETIREMENT
- LAYOFF
- DISCHARGE

LEAVE OF ABSENCE FROM \_\_\_\_\_ (DATE) UNTIL \_\_\_\_\_ (DATE)

OTHER (EXPLAIN) Longevity 2 years  
\$8 a month.

CHANGE AUTHORIZED BY Vernon Visk DATE 3-6-91

CHANGE APPROVED BY \_\_\_\_\_ DATE \_\_\_\_\_



Approved Disbursements  
ALL Checking Accounts

THE SOFTWARE GROUP, INC

Disbursements Made from 03/01/91 thru 03/11/91

PAGE 2

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| Check #  | Date     | Vendor                      | Check Amount | Invoice Amt | Invoice Description  |
|----------|----------|-----------------------------|--------------|-------------|--|
|          |          |                             |              | \$48 30     | PCT#4-CUST#6058001/UNIFORM SERVICES                                      |
|          |          |                             |              | \$60.20     | PCT#1-CUST#5945001/UNIFORM SERVICES                                      |
|          |          |                             |              | \$47.60     | PCT#3-CUST#5963001/UNIFORM SERVICES                                      |
|          |          |                             |              | \$41 30     | PCT#2-CUST#5935001/UNIFORM SERVICES                                      |
|          |          |                             |              | \$48 30     | PCT#4-CUST#6058001/UNIFORM SERVICES                                      |
|          |          |                             |              | \$53 90     | PCT#1-CUST#5945001/UNIFORM SERVICES                                      |
|          |          |                             |              | \$47 60     | PCT#3-CUST#5963001/UNIFORM SERVICES                                      |
|          |          |                             |              | \$41 30     | PCT#2-CUST#5935001/UNIFORM SERVICES                                      |
|          |          |                             |              | \$48.30     | PCT#4-CUST#6058001/UNIFORM SERVICES                                      |
|          |          |                             |              | \$53 90     | PCT#1-CUST#5945001/UNIFORM SERVICES                                      |
|          |          |                             |              | \$52 60     | PCT#3-CUST#5963001/UNIFORM SERVICES                                      |
|          |          |                             |              | \$41 30     | PCT#2-CUST#5935001/UNIFORM SERVICES                                      |
|          |          |                             |              | \$48 30     | PCT#4-CUST#6058001/UNIFORM SERVICE                                       |
|          |          |                             |              | \$53 90     | PCT#1-CUST#5945001/UNIFORM SERVICES                                      |
|          |          |                             |              | \$47 60     | PCT#3-CUST#5963001/UNIFORM SERVICES                                      |
| 46144-AP | 03/11/91 | ARK-LA-TEX NARCOTICS        | \$74 70      | \$74 70     | CD 5-FUEL RECEIPTS FOR 1/4-14/91   |
| 46145-AP | 03/11/91 | ARKLA GAS                   | \$197 14     | \$185 79    | ROCK BLDG-ACCT#2020712292016/FEB 27'91 BILLING                           |
|          |          |                             |              | \$11 35     | PORTER BLDG-ACCT#20-20712030010/MARCH 1'91 BILLING                       |
| 46146-AP | 03/11/91 | ARNOLD'S PIPE & SALVAGE     | \$290 00     | \$290 00    | PCT#1-20 1/4x3 FLAT BAR  |
| 46147-AP | 03/11/91 | AT & T INFORMATION SYSTEMS  | \$10 95      | \$10 95     | A PROB-ACCT#0015-58058-31/LEASE FOR 02/16-3/15'91                        |
| 46148-AP | 03/11/91 | BARFIELD ENTERPRISES        | \$523 76     | \$523 76    | PCT#3-(67 36) TONS SLAG  |
| 46149-AP | 03/11/91 | BEARING SERVICE&SUPPLY, INC | \$9 13       | \$9 13      | PCT#1-CUST#573018/OIL SEAL   |
| 46150-AP | 03/11/91 | BETTY ROSE GODLOCK          | \$6 00       | \$6 00      | D CT-JURY SERVICE 07/09/90   |
| 46151-AP | 03/11/91 | BOGEL SALES INC             | \$1,140 44   | \$664 00    | CD JAIL-HD CLEANER, GLASS CLEANER, BLUE SKIES, NON-ACID WASHROOM CLEANER |
|          |          |                             |              | \$56 60     | CD JAIL-100# STARBRITE   |
|          |          |                             |              | \$335 84    | CD JAIL-FLOOR FINISH, STRIPPER, BLEACH, SOAP, TAMPONS, LICE SPRAY        |
|          |          |                             |              | \$84.00     | CD JAIL-2cs (10) 19" SYSTEM 20 HOG HAIR PADS                             |
| 46152-AP | 03/11/91 | BON P O'BYRNE               | \$6 00       | \$6 00      | D CT-JURY DUTY, 10/30/89-REPLACES LDST CK #36891-AP                      |
| 46153-AP | 03/11/91 | BROOKSHIRES                 | \$32 64      | \$32 64     | D A-HOT CK RESTITUTION/DILDRED M ALLEN                                   |
| 46154-AP | 03/11/91 | CHERDKEE COUNTY             | \$233 00     | \$233 00    | C CT-CAUSE#MI12, 942/GERALD LEE FORD                                     |
| 46155-AP | 03/11/91 | CHEVRON U S A INC           | \$114 55     | \$114 55    | CD 5-ACCT#7918170031/FEB 28'91 BILLING                                   |
| 46156-AP | 03/11/91 | CLARKE & COURTS, INC        | \$490 75     | \$58 17     | CD CLK-100 CIVIL DOCKET LEAVES   |
|          |          |                             |              | \$164 92    | CD CLK-500 CRIMINAL DOCKET LEAVES  |

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|----------|----------|---------------------------------|--------------|---|---|
|          |          |                                 |              | \$267 66  | CD CLK-(100)INDEX TO BRANDS SHEETS  |
| 46157-AP | 03/11/91 | CLIFF'S FOOD MARKET             | \$32 65      | \$5 95<br>\$9 44<br>\$1 88<br>\$15 38                                     | PCT#1-SAW BLADE<br>PCT#1-ELECTRICAL TAPE, BOLTS<br>PCT#1-BOLTS<br>PCT#1-(2) SHOVELS   |
| 46158-AP | 03/11/91 | COMPLETE BUSINESS               | \$235 08     | \$235 08  | JP#1-COPIER REPAIR, PARTS&MILEAGE   |
| 46159-AP | 03/11/91 | COMPU / TYPE                    | \$559. 90    | \$79 90<br>\$480 00   | A PROB-(2)SURGE SUPPRESSORS<br>COMPUTER-COMPUTER STUDY FOR<br>J CTR(18hr@\$25ea120mi@ 23ea)   |
| 46160-AP | 03/11/91 | CONTINENTAL BUSINESS PRODUCTS,  | \$442 94     | \$2 25<br>\$74 76<br>\$69 30<br>\$164 52<br>\$67 86<br>\$24 40<br>\$39 45 | ECON BRD-(1)CALENDAR PAD<br>LAW LIB-M/W INTERNATIONAL DICTIONARY<br>DA-(3)QUARTET 2x3 BOARDS<br>IC-POST-IT NOTES, RED PENS, BLACK PENS<br>IC-BLACK PILOT PENS, RUBBER BANDS, STAPLES<br>D A-(2)F/C YELLOW TEXTLINERS<br>DA-FILE FOLDER LABELS, ACCO BASES |
| 46161-AP | 03/11/91 | COPY SERVICE & SUPPLY           | \$99 00      | \$99 00   | CD S-(2)BOXS TRANSPARENCIES   |
| 46162-AP | 03/11/91 | CYNTHIA SHATTLES                | \$140 40     | \$140 40  | CD EXT-MILEAGE FOR FEBRUARY 1991  |
| 46163-AP | 03/11/91 | DAVID W BULLER, M. D.           | \$44 00      | \$44 00   | JUV PROB-CJD/MEDICAL EXAM ON J H 2/13/91  |
| 46164-AP | 03/11/91 | DAVIS COFFEE COMPANY            | \$59 80      | \$59 80   | CD JAIL-COFFEE  |
| 46165-AP | 03/11/91 | DAVIS ELECTRIC COMPANY          | \$77 20      | \$77 20   | CO BLDG-ELECTRICAL REPAIRS IN AUDITOR &<br>TREASURER'S OFFICES  |
| 46166-AP | 03/11/91 | DIXIE NATIONAL LIFE             | \$536 75     | \$536 75  | ACCT#4269/FEB '91 PAYROLL DEDUCTIONS  |
| 46167-AP | 03/11/91 | DOLLAR STORE                    | \$28 93      | \$28 93   | DA-HOT CK REST/MARY BELLOTTE  |
| 46168-AP | 03/11/91 | DOUBLE 'D' INTERNATIONAL        | \$326 99     | \$326 99  | CD JAIL-ASSORTED MEATS  |
| 46169-AP | 03/11/91 | EAST TEXAS MACHINERY, INC.      | \$130 51     | \$130 51  | PCT#4-(1)MOTOR GRADE EDGE   |
| 46170-AP | 03/11/91 | ECONOMIC DEVELOPMENT BOARD      | \$5,000 00   | \$5,000 00  | ECON BD-3RD QUARTER FUNDING FOR '90-'91 BUDGET  |
| 46171-AP | 03/11/91 | ECONOMY AUTO SUPPLY, INC        | \$49 30      | \$32 40<br>\$8 44<br>\$8. 46  | PCT#3-(24)OIL 30HD RT<br>PCT#3-(2)401b OIL DRY<br>PCT#3-(1)BRK FLUID  |
| 46172-AP | 03/11/91 | ERNEST L BRADY, JR , M D , P. A | \$359 73     | \$359 73  | IND-BOBBY R DODDY EXAM  |
| 46173-AP | 03/11/91 | ESCO ELEVATORS, INC             | \$150 07     | \$150 07  | ACCT#S22E07B0/ELEVATOR SERVICE 3'91   |

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|----------|----------|----------------------------|--------------|--------------|--|
| 46174-AP | 03/11/91 | ETEX TELEPHONE COOP, INC   | \$177 22     | \$33 72      | PCT#1-903-734-5609/MAR 01, '91 BILLING                 |
|          |          |                            |              | \$45 10      | PCT#2-903-762-6266/MAR 1, '91 BILLING                  |
|          |          |                            |              | \$25 28      | PCT#4-MAR 1, '91 BILLING                               |
|          |          |                            |              | \$73 12      | PCT#3-#734-5822/MARCH 1 '91 BILLING                    |
| 46175-AP | 03/11/91 | EVERETT DEAN               | \$29.48      | \$14.74      | COMM CT-REIMB MEALS & MILEAGE TO MEETING IN PITTSBURG  |
|          |          |                            |              | \$14.74      | COMM CT-REIMB MEALS & MILEAGE FOR MEETING IN PITTSBURG |
| 46176-AP | 03/11/91 | EXPRESS LUBE               | \$202 55     | \$18 95      | CO S-UNIT#3 OIL, FILTER, LABOR                         |
|          |          |                            |              | \$8 50       | CO S-INSPECTION STICKER ON GREEN FORD TRUCK            |
|          |          |                            |              | \$18 95      | CO S-UNIT#6 OIL, FILTER, LABOR                         |
|          |          |                            |              | \$18 95      | CO S-UNIT#2 OIL, FILTER, LABOR                         |
|          |          |                            |              | \$18 95      | CO S-UNIT#18 OIL, FILTER, LABOR                        |
|          |          |                            |              | \$18 95      | CO S-UNIT#110 OIL, FILTER, LABOR                       |
|          |          |                            |              | \$23 50      | PCT#4-#410/OIL, FILTER, LUBE                           |
|          |          |                            |              | \$18 95      | CO S-UNIT#17 OIL, FILTER, LABOR                        |
|          |          |                            |              | \$18 95      | CO S-UNIT#19 OIL, FILTER, LABOR                        |
|          |          |                            |              | \$18 95      | CO S-UNIT#9 OIL, FILTER, LABOR                         |
|          |          |                            |              | \$18 95      | CO S-UNIT #15 OIL CHANGE, FILTER, LABOR                |
| 46177-AP | 03/11/91 | EXXON COMPANY U S A        | \$303 57     | \$303 57     | CO S-ACCT#1B28093870/FEB 13 '91 BILLING                |
| 46178-AP | 03/11/91 | FIRST NATIONAL BANK GILMER | \$550,000 00 | \$550,000 00 | CD#20078 PURCHASED@6 83% TO MATURE 6/10/91             |
| 46179-AP | 03/11/91 | GARRETT DORSEY             | \$17.50      | \$17.50      | ELECTION-AMENDMENT 11/07/89                            |
| 46180-AP | 03/11/91 | GARY WAYNE BURKS           | \$18 00      | \$6 00       | D CT-JURY SERVICE 05/14/90                             |
|          |          |                            |              | \$6 00       | D CT-CAUSE#10, 231 JURY SERVICE 5/15/90                |
|          |          |                            |              | \$6 00       | D CT-CAUSE#10, 189 JURY SERVICE 5/16/90                |
| 46181-AP | 03/11/91 | GAYLORD BROS, INC          | \$175.50     | \$175 50     | CO LIB-ACCT#A00169375/REPAIRED C BK CHARGER            |
| 46182-AP | 03/11/91 | GENERAL TELEPHONE COMPANY  | \$492 33     | \$32 00      | CO TAX-#IFD-2004/FEB 28 '91 BILLING                    |
|          |          |                            |              | \$73 56      | CO LIB-#843-5001/FEB 28 '91 BILLING                    |
|          |          |                            |              | \$31 66      | CO S-#843-5398/FEB 28 '91 BILLING                      |
|          |          |                            |              | \$111 72     | A PROB-903-843-3005/FEB 28 '91 BILLING                 |
|          |          |                            |              | \$29 16      | CO EMERG-#843-2328/MARCH 4 '91 BILLING                 |
|          |          |                            |              | \$95 48      | JP#1-903-843-5023/MAR 04 '91 BILLING                   |
|          |          |                            |              | \$118 75     | DA-903-843-5513/MAR 04 '91 BILLING                     |
| 46183-AP | 03/11/91 | GEORGE DOWLING, M D, P A   | \$17 00      | \$17 00      | CO JAIL-KEITH THOMPSON X-RAYS                          |
| 46184-AP | 03/11/91 | GERALD JOHNSON             | \$22.36      | \$22 36      | COMM CT-REIMBURSE/86m1e.26(SOLID WASTE MEETING)        |
| 46185-AP | 03/11/91 | GILMER ANIMAL CLINIC       | \$22 00      | \$22 00      | CO S-SEARCH TEAM/HORSE VISIT&MEDICATION                |
| 46186-AP | 03/11/91 | GILMER DRUG COMPANY        | \$28 88      | \$28 88      | CO S-MAE SHARPER PRESCRIPTIONS                         |

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CO S-UNIT#3 OIL, FILTER, LABOR  
CO S-INSPECTION STICKER ON GREEN FORD TRUCK  
CO S-UNIT#6 OIL, FILTER, LABOR  
CO S-UNIT#2 OIL, FILTER, LABOR  
CO S-UNIT#18 OIL, FILTER, LABOR  
CO S-UNIT#110 OIL, FILTER, LABOR  
PCT#4-#410/OIL, FILTER, LUBE  
CO S-UNIT#17 OIL, FILTER, LABOR  
CO S-UNIT#19 OIL, FILTER, LABOR  
CO S-UNIT#9 OIL, FILTER, LABOR  
CO S-UNIT #15 OIL CHANGE, FILTER, LABOR  
CO S-ACCT#1B28093870/FEB 13 '91 BILLING  
CD#20078 PURCHASED@6 83% TO MATURE 6/10/91  
ELECTION-AMENDMENT 11/07/89  
D CT-JURY SERVICE 05/14/90  
D CT-CAUSE#10, 231 JURY SERVICE 5/15/90  
D CT-CAUSE#10, 189 JURY SERVICE 5/16/90  
CO LIB-ACCT#A00169375/REPAIRED C BK CHARGER  
CO TAX-#IFD-2004/FEB 28 '91 BILLING  
CO LIB-#843-5001/FEB 28 '91 BILLING  
CO S-#843-5398/FEB 28 '91 BILLING  
A PROB-903-843-3005/FEB 28 '91 BILLING  
CO EMERG-#843-2328/MARCH 4 '91 BILLING  
JP#1-903-843-5023/MAR 04 '91 BILLING  
DA-903-843-5513/MAR 04 '91 BILLING  
CO JAIL-KEITH THOMPSON X-RAYS  
COMM CT-REIMBURSE/86m1e.26(SOLID WASTE MEETING)  
CO S-SEARCH TEAM/HORSE VISIT&MEDICATION  
CO S-MAE SHARPER PRESCRIPTIONS



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|----------|----------|--------------------------------|--------------|-------------|--|
| 46204-AP | 03/11/91 | LANIER BUSINESS PRODUCTS       | \$138 14     | \$118 19    | CD JAIL-ACCT#1440394/AGREE#PLFS703918 FOR<br>2/1-28/91                               |
|          |          |                                |              | \$19.95     | CD JAIL-ACCT#1440394/AGREE#PLFS704332/FOR<br>2/1-28/91                               |
| 46205-AP | 03/11/91 | LIVENGOOD & MARTIN, ATTY       | \$300 00     | \$150 00    | D CT-CAUSE#10, 220/JIMMIY TENNISON   |
|          |          |                                |              | \$150 00    | D CT-CAUSE#9, 840/WILBERT HAWKINS  |
| 46206-AP | 03/11/91 | LONG MOTOR COMPANY, INC        | \$216.76     | \$77 11     | CD S-'88 FORD/OIL, TAILGATE STRAP, RESEAL P/S PUMP                                   |
|          |          |                                |              | \$16 80     | PCT#3-REPAIR KIT DN TRUCK #312   |
|          |          |                                |              | \$122 85    | PCT#1-ACCT#I40/CLUTCH  |
| 46207-AP | 03/11/91 | LONGVIEW ASPHALT INC           | \$2,176.37   | \$584 22    | PCT#3-CUST#221773/24 86 TON OIL SAND @ \$23 50ea                                     |
|          |          |                                |              | \$111.86    | PCT#1-CUST#221770/4 76 TON OIL SAND @ \$23 50ea                                      |
|          |          |                                |              | \$248.63    | PCT#2-CUST#221772/10 58 TON OIL SAND @ \$23 50ea                                     |
|          |          |                                |              | \$105.52    | PCT#1-CUST#221770/4 49 TON OIL SAND @ \$23 50ea                                      |
|          |          |                                |              | \$284 35    | PCT#2-CUST#221772/12 10 TON OIL SAND @ \$23 50ea                                     |
|          |          |                                |              | \$152.05    | PCT#1-CUST#221770/6 47 TON OIL SAND @ \$23 50ea                                      |
|          |          |                                |              | \$136 31    | PCT#1-CUST#221770/5 80 TON OIL SAND @ \$23 50  |
|          |          |                                |              | \$98 00     | PCT#1-CUST#221770/4 17 TON OIL SAND @ \$23 50  |
|          |          |                                |              | \$228.89    | PCT#2-CUST#221772/9 74 TON OIL SAND @ \$23 50  |
|          |          |                                |              | \$226 54    | PCT#1-CUST#221770/9 64 TON OIL SAND @ \$23 50  |
| 46208-AP | 03/11/91 | LONGVIEW CANVAS PRODUCTS       | \$52 50      | \$52 50     | BLDG MAINT-REPAIR 2 U S FLAGS  |
| 46209-AP | 03/11/91 | LONGVIEW CLUTCH & DRIVE SHAFT  | \$504.19     | \$121 77    | PCT#1-CUST#U3007/DRIVESHAFT TUBE, PARTS, LABOR                                       |
|          |          |                                |              | \$192 35    | PCT#4-SLIP YOKE, BEARING STUB, LABOR/#412  |
|          |          |                                |              | \$190 07    | PCT#4-SPLINE PLUG, LABOR/#415  |
| 46210-AP | 03/11/91 | LYNN PEAVEY COMPANY            | \$124 80     | \$124 80    | CD S-CUST#42505018/SUPER GLUE, FUMING HOT<br>BOX, SPRAY BOTTLE, BLACK POWDER FREIGHT |
| 46211-AP | 03/11/91 | MED SHOP PHARMACY              | \$304 03     | \$20 79     | IND-BOBBY DODDY/PRESCRIPTION RX#767057   |
|          |          |                                |              | \$19 79     | IND-BOBBY DODDY/PRESCRIPTION RX#767516   |
|          |          |                                |              | \$61 39     | IND-ELIZA GRANT/PRESCRIPTION #RX755789   |
|          |          |                                |              | \$24 89     | IND-ELIZA GRANT/PRESCRIPTION #RX755742   |
|          |          |                                |              | \$63 29     | IND-ANNA FULLER/PRESCRIPTION #RX768452   |
|          |          |                                |              | \$5 69      | IND-ANNA FULLER/PRESCRIPTION #RX413366   |
|          |          |                                |              | \$20 07     | IND-ANNA FULLER/PRESCRIPTION #RX765889   |
|          |          |                                |              | \$7 69      | IND-BOBBY DODDY/PRESCRIPTION #RX413396   |
|          |          |                                |              | \$12 19     | IND-TILMAN WELLS/PRESCRIPTION #RX769572  |
|          |          |                                |              | \$8 89      | IND-TILMAN WELLS/PRESCRIPTION #RX769573  |
|          |          |                                |              | \$59 35     | IND-TILMAN WELLS/PRESCRIPTION #RX200529  |
| 46212-AP | 03/11/91 | MID-CONTINENT LIFE INSURANCE C | \$69 00      | \$69 00     | #MO1B1153056 FEB '91 PAYROLL DEDCUTIONS  |
| 46213-AP | 03/11/91 | MILTON WYLIE                   | \$314 22     | \$314 22    | JUV PROB-REIMBURSE/JAN&FEB'91<br>TRAVEL(1077mi @ 26)MEALS                            |
| 46214-AP | 03/11/91 | MR DORRIS D BORAH              | \$50 00      | \$50 00     | PCT#3-10 LOADS GRAVEL @ \$5 00ea   |

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| 46215-AP | 03/11/91 | MCCOLLUM ELECTRONICS, INC.     | \$475 00     | \$475 00    | CONST#5--(1)HAND HELD RADIO/S#0004965                          |
| 46216-AP | 03/11/91 | NATIONAL FAMILY CARE           | \$139 25     | \$139 25    | ID#3152/FEBRUARY '91 PAYROLL DEDUCTION                         |
| 46217-AP | 03/11/91 | NAUTY BIRD COLLINS             | \$56 36      | \$56 36     | CD TAX-UPSHUR COUNTY '89 TAX REFUND#R06050                     |
| 46218-AP | 03/11/91 | NOBLES REFRIGERATION & AIR CON | \$12 45      | \$12 45     | CD BLDG-FILTER   |
| 46219-AP | 03/11/91 | NORMA TOMLIN                   | \$170 60     | \$170 60    | JUV PROB-REIMBURSE/TRAVEL 11/90-2/91&MEALS                     |
| 46220-AP | 03/11/91 | ODELL GAGE                     | \$55 00      | \$55 00     | PCT#3-22 LOADS OIL SAND @ \$2 50ea                             |
| 46221-AP | 03/11/91 | DGLESBY'S GULF STATION         | \$30 00      | \$30 00     | D A-HOT CK RESTITUION/WANDS BEEBE-NOWELL                       |
| 46222-AP | 03/11/91 | PATRICIA HARRISON              | \$160 00     | \$80 00     | C CT-COURT REPORTING ON FEB. 26 '91                            |
|          |          |                                |              | \$80 00     | CD CT-COURT REPORTING 3/6/91(REVOC)                            |
| 46223-AP | 03/11/91 | PAUL VILARDI, M D , F A A D S  | \$130 00     | \$130 00    | JUV PROB-ISP/J R OFFICE VISIT, X-RAY(GULF COAST<br>CYR)        |
| 46224-AP | 03/11/91 | PEGUES - HURST MOTOR CO        | \$141 93     | \$76 11     | PCT#3-BRK WHL, CYLINDER, SOCKET&WIRING KITS                    |
|          |          |                                |              | \$65 82     | PCT#3-(2)WHEEL COVERS  |
| 46225-AP | 03/11/91 | PHIL PARKER, CPA               | \$118 40     | \$118 40    | CD AUD-PROFESS SERVICE RENDERED/FEB '91                        |
| 46226-AP | 03/11/91 | PITNEY BOWES                   | \$117 00     | \$117 00    | C CLK-ACCT#93075720206/SERVICE FOR METER FOR<br>4/1/91-6/30/91 |
| 46227-AP | 03/11/91 | PRITCHETT WATER SUPPLY CORP    | \$60 25      | \$12 00     | PCT#1-ACCT#1406/FEB 27 '91 BILLING                             |
|          |          |                                |              | \$48 25     | CD S-SEARCH TEAM/ACCT#690/FEB. 27 '91 BILLING                  |
| 46228-AP | 03/11/91 | PROFESSIONAL TECHNICAL         | \$13 00      | \$13 00     | CD S-MB-150-BN ANTENNA FOR MAXON PORTABLE                      |
| 46229-AP | 03/11/91 | QUALITY ROOFING CO , INC       | \$6,840 00   | \$6,840 00  | NON-DEPT-CT HOUSE REROOFING PERIOD<br>2/1-15/91;APPLIGATION#2  |
| 46230-AP | 03/11/91 | RONNIE MITCHELL                | \$158 19     | \$158 19    | JUV PROB-REIMBURSE/428m1@ 26 FEB '91 TRAVEL&MEALS              |
| 46231-AP | 03/11/91 | S & S OFFICE WORLD, INC        | \$185.00     | \$185 00    | D A-CABLE KIT, LABOR/PHONE SYSTEM                              |
| 46232-AP | 03/11/91 | SAMUEL B PRICE                 | \$6 00       | \$6 00      | D CT-ONE DAY JURY SERVICE 2/26/90                              |
| 46233-AP | 03/11/91 | SARGENT-SOWELL, INC.           | \$177 13     | \$177.13    | JUV PROB-(3)CUSTOM STAR BADGES(2)FLAP CASES                    |
| 46234-AP | 03/11/91 | SCOTT A LOGAN, D D S           | \$50 00      | \$50 00     | JUV PROB-CJD/DENTAL ON J R 1/31/91                             |
| 46235-AP | 03/11/91 | SKINNER RADIATOR SHOP          | \$59 50      | \$34 00     | PCT#1-INSPECTION STICKERS FOR #15, #13, #12 &<br>TAG#577139    |
|          |          |                                |              | \$8 50      | PCT#1-INSPECTION STICKER ON TRUCK#116                          |

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|          |          |                                |              | \$8 50      | PCT#1-INSPECTION STICKER                                 |
|          |          |                                |              | \$8 50      | PCT#1-INSPECTION STICKER ON TRUCK#119                    |
| 46236-AP | 03/11/91 | SOBOL                          | \$52.50      | \$35 00     | PCT#1-(5)lg OXYGEN&(5)sm ACETYLENE                       |
|          |          |                                |              | \$17 50     | PCT#3-(2)sm OXY&ACETYLENE(1)lg OXYGEN                    |
| 46237-AP | 03/11/91 | STANLEY SHIPP                  | \$805 00     | \$805 00    | DA-HOT CK REST/ROWAN BAILEY                              |
| 46238-AP | 03/11/91 | STATE BAR OF TEXAS             | \$225 00     | \$225 00    | DA-BAR#04660350/SEX, DRUGS&DNA SEMINAR                   |
| 46239-AP | 03/11/91 | SWIFT INDEPENDENT PACKING      | \$352 30     | \$207 06    | CO JAIL-CUST#17130/ASSORTED FOODS                        |
|          |          |                                |              | \$145 24    | CO JAIL-CUST#17130/ASSORTED FOODS                        |
| 46240-AP | 03/11/91 | TELETOUCH CORPORATION          | \$133 75     | \$25 75     | JP#1-CUST#LD2540/PAGER #4586 RENTAL                      |
|          |          |                                |              | \$107 00    | CO S-CUST#LC2303/PAGERS#0726, #0755, #0759, #0605 RENTAL |
| 46241-AP | 03/11/91 | TEXAS DEPT OF HUMAN SERVICES   | \$9.38       | \$9 38      | CO JAIL-#612-230013J/FEB '91 COMMODITIES                 |
| 46242-AP | 03/11/91 | TEXAS PROBATION ASSOCIATION    | \$100 00     | \$100 00    | JUV PROB-LEGISLATIVE NEWSLETTER/1yr SUBSCRIPTION         |
| 46243-AP | 03/11/91 | THE GILMER MIRROR              | \$588 00     | \$87 60     | DA-ENVELOPES   |
|          |          |                                |              | \$29 50     | CO S-(500)REPLY CARDS PRINTED                            |
|          |          |                                |              | \$69 50     | CO S-(500)BUSINESS CARDS/K. BURRIS                       |
|          |          |                                |              | \$41 10     | CO S-(1)M SUPPLEMENT REPORTS                             |
|          |          |                                |              | \$60 95     | CO S-(1)M OFFENSE REPORTS                                |
|          |          |                                |              | \$15 80     | COMM CT-BIDS ON WASTE DISPOSAL                           |
|          |          |                                |              | \$15 80     | COMM CT-BIDS ON WASTE DISPOSAL                           |
|          |          |                                |              | \$15 00     | COMM CT-BIDS ON LIABILITY INSURANCE                      |
|          |          |                                |              | \$91 15     | CO S-RADIO LOGS PRINTED(JAIL)                            |
|          |          |                                |              | \$15 00     | COMM CT-BIDS ON LIABILITY INSURANCE                      |
|          |          |                                |              | \$4 00      | CO S-20 SHEET PROTECTORS                                 |
|          |          |                                |              | \$19 80     | CO S-1bx CARDS, 27 SHEET PROTECTORS                      |
|          |          |                                |              | \$18 95     | CO S-STAMP "FOR DEPOSIT ONLY"                            |
|          |          |                                |              | \$48 90     | CO S-(1)M LETTERHEAD PAPER PRINTED                       |
|          |          |                                |              | \$14 95     | COMM CT-NOTARY BOOK                                      |
| 46244-AP | 03/11/91 | TITUS PUMP SERVICE, INC.       | \$1,180 00   | \$1,180 00  | PCT#4-(1)2000gal SKID TANK, PLATFORM, PUMP, EMG. VALVE   |
| 46245-AP | 03/11/91 | TRANSPORT LIFE INSURANCE COMPA | \$545 08     | \$545 08    | GROUP K44/FEB'91 PAYROLL DEDUCTIONS                      |
| 46246-AP | 03/11/91 | TUDOR MERCANTILE CO, INC.      | \$6 51       | \$1 56      | PCT#2-NUTS, WASHERS, BOLTS                               |
|          |          |                                |              | \$4 95      | PCT#2-BELT   |
| 46247-AP | 03/11/91 | UNDERWOOD INSURANCE AGENCY, IN | \$177 50     | \$177 50    | CO TREAS-POLICY#18051503/PUBLIC OFFICIAL BOND V VICK     |
| 46248-AP | 03/11/91 | UPSHUR COUNTY APPRAISAL DISTRI | \$23,608 50  | \$23,608 50 | APPRL DIST-2nd QUARTER ALLOCATION OF '90-'91 BUDGET      |

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PG 914

UPSHUR COUNTY

ACCOUNTS PAYABLE SYSTEM

11 MAR 1991

Approved Disbursements  
ALL Checking Accounts

THE SOFTWARE GROUP, INC

Disbursements Made from 03/01/91 thru 03/11/91

PAGE 9

| Check #                         | Date     | Vendor                         | Check Amount   | Invoice Amt | Invoice Descriptions                              |
|---------------------------------|----------|--------------------------------|----------------|-------------|---|
| 46249-AP                        | 03/11/91 | UPSHUR RURAL ELECTRIC          | \$107.91       | \$107.91    | D.A-HOT CK RESTITUTION/EUSEBIA GREEN              |
| 46250-AP                        | 03/11/91 | UPSHUR-RURAL ELECTRIC COOP , C | \$208.71       | \$68.95     | PCT#3-ACCT#902475306/MAR 04'91 BILLING            |
|                                 |          |                                |                | \$49.28     | WT MY-ACCT#157460538/3/6/91 BILLING               |
|                                 |          |                                |                | \$90.48     | PCT#1-ACCT#31885226/3/6/91 BILLING                |
| 46251-AP                        | 03/11/91 | VALU-LINE                      | \$565.73       | \$36.56     | D.CT-ACCT#137927/FEB 19'91 BILLING                |
|                                 |          |                                |                | \$529.17    | TELE.COMM-ACCT#87390/FEB 19'91 BILLING            |
| 46252-AP                        | 03/11/91 | VARNADO FEED SERVICE           | \$70.95        | \$51.00     | CO S-SEARCH/75001b5 HORSE PELLETS                 |
|                                 |          |                                |                | \$19.95     | CO.S-SEARCH/(1)roll CHICKEN WIRE                  |
| 46253-AP                        | 03/11/91 | VINGO FOODS                    | \$9.09         | \$9.09      | CO. JAIL-9 BARS CAMEO SOAP                        |
| 46254-AP                        | 03/11/91 | VINYARD'S                      | \$44.31        | \$44.31     | DA-HOT CK REST/BRENDA OGLESBY                     |
| 46255-AP                        | 03/11/91 | W E SWORD, CO , INC            | \$14.85        | \$14.85     | CO S-(1)CYLINDER TO REPAIR BACK DOOR              |
| 46256-AP                        | 03/11/91 | WAL-MART #146                  | \$151.21       | \$69.01     | DA-HOT CK REST/DANNY PHILLIPS                     |
|                                 |          |                                |                | \$8.38      | D A-HOT CK RESTITUTION/EUSEBIA GREEN              |
|                                 |          |                                |                | \$73.82     | DA-HOT CK REST/MARY BELLOTTE                      |
| 46257-AP                        | 03/11/91 | WALMART STORE #146             | \$61.79        | \$4.37      | PCT#1-MAILBOX & SCREWDRIVERS                      |
|                                 |          |                                |                | \$15.54     | PCT#1-MAILBOX, SCREWDRIVER                        |
|                                 |          |                                |                | \$13.17     | PCT#1-WRENCH ST.MACHINE                           |
|                                 |          |                                |                | \$2.67      | SCREWS, SCREWDRIVER, MAILBOX                      |
|                                 |          |                                |                | \$0.50      | CO VET-BINDER                                     |
|                                 |          |                                |                | \$38.60     | CO BLDG-SLOTTED SPOON TO CLEAN ASH TRAYS          |
|                                 |          |                                |                | \$13.06CR   | CO S-(5)4pk MICROCAS TAPES(5)PROCESSED FILM       |
|                                 |          |                                |                |             | PCT#1-RETURNED MAILBOX                            |
| 46258-AP                        | 03/11/91 | WASTE MANAGEMENT OF            | \$3,054.60     | \$1,090.00  | WASTE-CUST#779555/UNSCH 2/7, (2)2/11&SERV         |
|                                 |          |                                |                |             | 3/1-31/91   |
|                                 |          |                                |                | \$350.00    | WASTE-CUST#779556/UNSCH 2/7, SERVICE 3/1-31/91    |
|                                 |          |                                |                | \$40.00     | WASTE-CUST#779554/SERV 3/1-31/91                  |
|                                 |          |                                |                | \$660.00    | WASTE-CUST#779552/UNSCH 2/5 & 2/8, SERV 3/1-31/91 |
|                                 |          |                                |                | \$40.00     | WASTE-CUST#779559/SERVICE 3/1-31/91               |
|                                 |          |                                |                | \$874.60    | WASTE-#779555/UNSCH ON 2/22, 22, 23/91ea          |
| 46259-AP                        | 03/11/91 | WEST SIDE FURNITURE            | \$21.95        | \$21.95     | PCT#2-SAW CHAIN                                   |
| 46260-AP                        | 03/11/91 | WHITE SWAN, NORTH              | \$884.47       | \$378.36    | CO JAIL-CUST#420711/ASSORTED FOODS                |
|                                 |          |                                |                | \$506.11    | CO JAIL-CUST#420711/ASSORTED FOODS                |
| Total for AP - ACCOUNTS PAYABLE |          |                                | \$1,304,697.81 |             |   |

VAL  
36 PG 9/15

Approved Disbursements  
ALL Checking Accounts

THE SOFTWARE GROUP, INC

Disbursements Made from 03/01/91 thru 03/11/91

PAGE 10

| Check #                   | Date     | Vendor              | Check Amount   | Invoice Amt  | Invoice Descriptions                       |
|---------------------------|----------|---------------------|----------------|--------------|--|
| 163-INS                   | 03/01/91 | FIRST NATIONAL BANK | \$200,000 00   | \$200,000 00 | CD#20040 PURCHASED@6 78% TO MATURE 4/1/91  |
| 164-INS                   | 03/07/91 | FIRST NATIONAL BANK | \$100,000 00   | \$100,000 00 | CD#20063 PURCHASED@6 83% TO MATURE 3/20/91 |
| Total for INS - INSURANCE |          |                     | \$300,000 00   |              |  |
| Grand Total               |          |                     | \$1,604,697 B1 |              |  |

VOL 32 PG 416

*Everett Dean*  
County Judge, Everett Dean

*Gaddis Lindsey*  
Commissioner Pct. #1, Gaddis Lindsey

Commissioner Pct. #2, Tommy L. Stanley

*David Loyd*  
Commissioner Pct. #3, David Loyd

*Tommy Eatherton*  
Commissioner Pct. #4, Tommy Eatherton

FILED  
REX A. SHAW  
COUNTY CLERK  
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VOL 36 PG 917

UPSHUR COUNTY TREASURER'S MONTHLY REPORT  
AND COMMISSIONERS COURT AFFIDAVIT

February 1, 1991 THROUGH February 28, 1991

|                                 | Beginning Balance   | Revenues            | Disbursements     | Ending Balance      | Demand Balance    | Time Deposits       | Total Deposits      |
|---------------------------------|---------------------|---------------------|-------------------|---------------------|-------------------|---------------------|---------------------|
| Operating Account               | 3,142,969.35        | 1,231,589.97        | 758,097.67        | 3,616,461.65        | 316,461.65        | 3,300,000.00        | 3,616,461.65        |
| Operating Available School Fund | 272,876.30          | 8,189.85            | 0.00              | 281,066.15          | 281,066.15        | 0.00                | 281,066.15          |
| Operating Permanent School Fund | 943,424.21          | 2,123.21            | 0.00              | 945,547.42          | 5,311.96          | 940,235.46          | 945,547.42          |
| Insurance Account               | 299,167.52          | 75,780.00           | 45,206.86         | 329,740.66          | 329,740.66        | 0.00                | 329,740.66          |
| Payroll Clearing Acct.          | 50.00               | 595.00              | 595.00            | 50.00               | 50.00             | 0.00                | 50.00               |
| <b>TOTALS</b>                   | <b>4,658,487.38</b> | <b>1,318,278.03</b> | <b>803,899.53</b> | <b>5,172,865.88</b> | <b>932,630.42</b> | <b>4,240,235.46</b> | <b>5,172,865.88</b> |

AFFIDAVIT

The above information is found to be true and correct.

*Everett Dean*  
County Judge, Everett Dean

*Gaddis Lindsey*  
Commissioner, Pct.#1, Gaddis Lindsey

*Tommy Stanley*  
Commissioner, Pct.#2, Tommy Stanley

*David Loyd*  
Commissioner, Pct.#3, David Loyd

*Tommy Eatherton*  
Commissioner, Pct.#4, Tommy Eatherton

INDEBTEDNESS

|                                   |              |
|-----------------------------------|--------------|
| 1977 Certificates of Obligation   | 294,000.00   |
| 1979 Certificates of Obligation   | 135,000.00   |
| 1985-A Certificates of Obligation | 1,850,000.00 |
| 1987 Certificates of Obligation   | 610,000.00   |
| Other Indebtedness                | 180,950.13   |

VOL 36 PG 918

B U D G E T    A D M E D M E N T

DATE: 3-11-91

HONORABLE COMMISSIONERS COURT OF UPSHUR COUNTY:

I SUBMIT TO YOU FOR YOUR CONSIDERATION THE FOLLOWING LINE-ITEM TRANSFERS:

|       | FUND | DEPT. | ACCT. | AMOUNT |
|-------|------|-------|-------|--------|
| FROM: | 10   | 560   | 3105  | 246 00 |
| TO:   | 10   | 560   | 4485  | 240 00 |

REASON:

-----  
DEPARTMENT HEAD

-----  
APPROVED COMMISSIONERS COURT

-----  
ATTEST COUNTY CLERK

B U D G E T     A D M E D M E N T

DATE:

HONORABLE COMMISSIONERS COURT OF UPSHUR COUNTY:

I SUBMIT TO YOU FOR YOUR CONSIDERATION THE FOLLOWING LINE-ITEM TRANSFERS:

|       | FUND | DEPT. | ACCT. | AMOUNT |
|-------|------|-------|-------|--------|
| FROM: | 10   | 565   | 4501  | 250 00 |
| TO:   | 10   | 565   | 3110  | 250 00 |

REASON:

-----  
DEPARTMENT HEAD

-----  
APPROVED COMMISSIONERS COURT

-----  
ATTEST COUNTY CLERK

VOL 36 PG 920

B U D G E T     A D M E D M E N T

DATE:

HONORABLE COMMISSIONERS COURT OF UPSHUR COUNTY:

I SUBMIT TO YOU FOR YOUR CONSIDERATION THE FOLLOWING LINE-ITEM TRANSFERS:

|       | FUND | DEPT. | ACCT. | AMOUNT |
|-------|------|-------|-------|--------|
| FROM: | 10-  | 554   | 1000  | 918 40 |
| TO:   | 10   | 554   | 1100  | 918.40 |

REASON:

-----  
DEPARTMENT HEAD

-----  
APPROVED COMMISSIONERS COURT

-----  
ATTEST COUNTY CLERK

B U D G E T     A D M E D M E N T

DATE:

HONORABLE COMMISSIONERS COURT OF UPSHUR COUNTY:

I SUBMIT TO YOU FOR YOUR CONSIDERATION THE FOLLOWING LINE-ITEM TRANSFERS:

|       | FUND | DEPT. | ACCT. | AMOUNT |
|-------|------|-------|-------|--------|
| FROM: | 10   | 512   | 4300  | 3450   |
| TO:   | 10   | 512   | 4495  | 3450   |

REASON:

-----  
DEPARTMENT HEAD

-----  
APPROVED COMMISSIONERS COURT

-----  
ATTEST COUNTY CLERK

B U D G E T    A D M E D M E N T

DATE:

HONORABLE COMMISSIONERS COURT OF UPSHUR COUNTY:

I SUBMIT TO YOU FOR YOUR CONSIDERATION THE FOLLOWING LINE-ITEM TRANSFERS:

|       | FUND | DEPT. | ACCT. | AMOUNT |
|-------|------|-------|-------|--------|
| FROM: | 10-  | 453   | 4175  | 100 00 |
| TO:   | 10   | 453   | 4520  | 100 00 |

REASON:

-----  
DEPARTMENT HEAD

-----  
APPROVED COMMISSIONERS COURT

-----  
ATTEST COUNTY CLERK

B U D G E T      A D M E D M E N T

DATE:

HONORABLE COMMISSIONERS COURT OF UPSHUR COUNTY:

I SUBMIT TO YOU FOR YOUR CONSIDERATION THE FOLLOWING LINE-ITEM TRANSFERS:

|       | FUND | DEPT. | ACCT. | AMOUNT |
|-------|------|-------|-------|--------|
| FROM: | 10   | 450   | 3380  | 141.00 |
| TO:   | 10   | 451   | 5450  | 141.00 |

REASON:

-----  
DEPARTMENT HEAD

-----  
APPROVED COMMISSIONERS COURT

-----  
ATTEST COUNTY CLERK

B U D G E T      A D M E D M E N T

DATE:

HONORABLE COMMISSIONERS COURT OF UPSHUR COUNTY:

I SUBMIT TO YOU FOR YOUR CONSIDERATION THE FOLLOWING LINE-ITEM TRANSFERS:

|       | FUND | DEPT. | ACCT. | AMOUNT |
|-------|------|-------|-------|--------|
| FROM: | 10   | 435   | 4013  | 500 00 |
| TO:   | 10   | 435   | 4015  | 500    |

REASON:

-----  
DEPARTMENT HEAD

-----  
APPROVED COMMISSIONERS COURT

-----  
ATTEST COUNTY CLERK

B U D G E T     A D M E D M E N T

DATE:

HONORABLE COMMISSIONERS COURT OF UPSHUR COUNTY:

I SUBMIT TO YOU FOR YOUR CONSIDERATION THE FOLLOWING LINE-ITEM TRANSFERS:

|       | FUND | DEPT. | ACCT.        | AMOUNT     |
|-------|------|-------|--------------|------------|
| FROM: | 15   | 611   | 4520<br>4505 | 400<br>100 |
| TO:   | 15   | 611   | 3380         | 500        |

REASON:

-----  
DEPARTMENT HEAD

-----  
APPROVED COMMISSIONERS COURT

-----  
ATTEST COUNTY CLERK

VOL 36 PG 926

BATCH # 030591\*1

PROCESSED BY KCS

The following invoices are placed on HOLD because the Unencumbered Balance of the Account is 0.00 or Less.

| ACCOUNT ID | VENDOR                | BRIEF DESCRIPTION    | ACCOUNT NO.                  | AMOUNT           |
|------------|-----------------------|----------------------|------------------------------|------------------|
| 50257 -    | LONG MOTOR COMPANY    | Repair Kit           | 17-613- <sup>3440</sup> 5240 | <del>16.80</del> |
| 50263      | A & E MILL & WELDING  | Regulator Repair     | 15-611-3380                  | 44.00            |
| 50264      | ARNOLD'S PIPE & STEEL | Flat Bar             | 15-611-3380                  | 290.00           |
| 50267      | WAL_MART              | Mailbox, screwdriver | 15-611-3380                  | 5.69             |
| 50271      | ARNOLD'S PIPE         | Darlins              | 17-613-3380                  | <u>66.00</u>     |

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B U D G E T      A D M E D M E N T

DATE: 3-11-91

HONORABLE COMMISSIONERS COURT OF UPSHUR COUNTY:

I SUBMIT TO YOU FOR YOUR CONSIDERATION THE FOLLOWING LINE-ITEM TRANSFERS:

| FUND     | DEPT. | ACCT. | AMOUNT  |
|----------|-------|-------|---------|
| FROM: 10 | 409   | 4455  | 2150.00 |
| TO: 10   | 409   | 4160  | 150.00  |
|          |       | 4410  | 200.00  |
|          |       | 4495  | 1000.00 |
|          |       | 4600  | 300.00  |
| REASON:  |       | 4865  | 500.00  |

-----  
DEPARTMENT HEAD

-----  
APPROVED COMMISSIONERS COURT

-----  
ATTEST COUNTY CLERK

VOL 36 PG 928

B U D G E T    A D M E D M E N T

DATE:

HONORABLE COMMISSIONERS COURT OF UPSHUR COUNTY:

I SUBMIT TO YOU FOR YOUR CONSIDERATION THE FOLLOWING LINE-ITEM TRANSFERS:

|       | FUND | DEPT. | ACCT. | AMOUNT |
|-------|------|-------|-------|--------|
| FROM: | 10   | 554   | 4210  | 10000  |
| TO:   | 10   | 554   | 5350  | 10000  |

REASON:

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-----  
DEPARTMENT HEAD

-----  
APPROVED COMMISSIONERS COURT

-----  
ATTEST COUNTY CLERK

