

## UPSHUR COUNTY SHERIFF'S OFFICE JOB OPPORTUNITY ANNOUNCEMENT

DATE: March 15, 2017

POSITION: Detention Facility Nurse

DEPARTMENT: Jail

BEGINNING SALARY: \$1,520.84 Semi Monthly (Hourly employee paid on a salary basis)

### REQUIREMENTS:

- Must be at least 18 years of age;
- Must not have been convicted of a Misdemeanor A or above;
- Must not have been convicted of a Misdemeanor B in the last 10 years;
- Must have a High School Diploma or GED;
- Must be licensed as a Medical Assistant; LVN, Paramedic or RN;
- Must submit to a complete background check of medical license;
- Detention facility experience not required but is a plus;
- Certification as a jailer by the Texas Commission on Law Enforcement Officer Standards and Education either upon entry into job or to be obtained within first 12 months of employment.
- Computer experience is not required but is a plus;
- Must be able to lift and carry at least 25 lbs.;

### THE DETENTION FACILITY NURSE WILL BE REQUIRED TO:

- See inmates in the County Jail who have requested medical attention through the proper procedures;
- Will attend to the medical need of the inmate and if needed will make appointment with a medical doctor to see the inmate;
- Will be responsible for carrying out any orders from a medical doctor for the inmate
- Will answer directly to the shift supervisors and the Jail Administrator;
- Will be responsible for data entry into the Jail Management software regarding treatments of inmates and general record keeping;
- Will deal directly with any other medical problems of the general inmate population as needed and as directed by supervisors of the detention facility.

To be considered you must complete an employment application in full and turn it into the Upshur County Sheriff's Office. Open until filled. If you have completed an application in the last two years, you can notify the Treasurers' Office that you want to be considered for this position and they will pull your application and put it in the group to be considered.

Upshur County is an equal opportunity employer.