

**NOTICE OF MEETING**  
**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS**  
**THURSDAY, AUGUST 15, 2024, 10:00 AM, REGULAR SESSION**  
**UPSHUR COUNTY COURTHOUSE, 150 E. JEFFERSON ST., GILMER, TEXAS**

**AGENDA**

1. Invocation and Pledges.
2. Citizens comments.
3. Consider and take action on approval of:
  - A. The minutes of previous meetings;
  - B. Payroll changes;
  - C. Payroll;
  - D. Budget amendments;
  - E. Accounts payable;
  - F. Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; Order Setting Salaries of the Upshur County Auditor and Assistant Auditors; CORRECTED Texas Realtors Commercial Lease between Cook Brothers Rentals and Upshur County; and, applications for use of Upshur County roads and rights-of-way and permit requests.
4. Discuss and take action on the FY25 Proposed Budget.
5. Discuss and action to approve the FY 2025 PROPOSED tax rate BY RECORD VOTE. The Proposed Tax Rate is \$0.499 which is \$0.003 above the Current Tax rate of \$0.496.
6. Discuss and take action to schedule the Public Hearing on the Proposed Budget for August 30, 2024.
7. Discuss and take action to schedule the Public Hearing on the Tax Increase (any rate above the No-New Revenue rate) for September 16, 2024.
8. Hear any updates and discuss and take necessary action concerning the Round XII Courthouse Grant Renovation and/or the Courthouse employee relocation during the renovation.
9. Hear from Employee Benefits Consulting - EBC concerning the October 1 renewal options. Discuss and take necessary action.
10. Discuss and take action to approve and accept for recording the plat for Blue Bird Estates 2.
11. Discuss and take action to approve retaining Eide Bailly as the accounting firm to provide assistance in applying for the geothermal tax credit under the Inflation Reduction Act 2022.
12. Discuss and take action to accept a donation from Upshur County Crime Stoppers to the Upshur County Constables as follows: 3-evidence lockers (Pct. 1, Pct. 3, Pct. 4) and 1-office chair (Pct. 3).
13. Discuss and take action to authorize the County Judge to sign the agreement with Republic Services to receive the waste products from Road & Bridge at their Pleasant Oaks Landfill in Titus County.
14. Discuss and take action to set the early voting times and locations for the November 5, 2024 General Election.
15. Discuss and take action to set the election day polling locations for the November 5, 2024 General Election.
16. Discuss and take action to approve the Order of Election for the November 5, 2024 General Election for County Officers.
17. Discuss and take action to appoint the election judges and alternate election judges for the 2024-2026 term beginning September 1, 2024.
18. Discuss and take action to set Sheriffs' and Constables' Fees for 2025.

19. Discuss and take action to reappoint Sheriff Larry Webb to the Board of Trustees of Community Healthcare, ex-Officio member as per SB 632, Sheriffs on Local Boards, to serve a two-year term from September 1, 2024-August 31, 2026.
20. Discuss and take action to approve the purchase and installation of new carpet and vinyl flooring for the Sub-Courthouse Justice of the Peace #3 building (1,260 sq. ft.). The total cost is \$5,709.78. \$4,686.75 is to be paid from the Dedicated Fund 234-Justice Court Support Fund. The remaining balance of \$1,023.03 is to be paid from the JP3 Office Supply line item.
21. Discuss and take possible action on the 2024-2025 Appraisal District's budget, by resolving that Upshur County Appraisal District calculate a new budget.
22. Discuss and take action approving mitigation and monitoring contracts with Environmental Consulting Services (ESA) in connection with the Road & Bridge Department at a cost of \$39,200 for monitoring for one (1) year, a cost of \$20,900 for drilling two (2) core samples, and at a cost of \$39,900 for the recovery system.
23. Discuss and take action to authorize the County Judge to sign the Remediation Assessment Report prepared by Environmental Consulting Services LLC (ESA).
24. Discuss and take action entering into contracts with ETEX Communications as follows:
  - A. A contract for engineering and installation of ethernet and fiber optic cables and associated hardware for telecommunications services to the Upshur County Courthouse in connection with the Round XII Courthouse Grant Renovation in the amount of \$345,556.56, with the initial payment in the amount of \$120,944.78.
  - B. A contract for the provision of Courthouse WIFI for a period of 60 months at the rate of \$399.95 per month.
25. The Court will/may go into CLOSED SESSION under Texas Open Meetings Act, Texas Government Code, Chapter 551 as indicated:

\_\_\_\_\_ Section 551.071 (consultation with attorney(s);

ABDE Section 551.072 (deliberation regarding real property);

ABCDE Section 551.0725 (deliberation and discussion of contracts being negotiated);

\_\_\_\_\_ Section 551.073 (deliberation about gifts and donations);

AB Section 551.074 and 551.0745 (personnel matters);

\_\_\_\_\_ Section 551.076 (deliberation about security audits or security devices).

TO WIT:

- A. Consideration of the Round XII Project administration in reference to the Courthouse Renovation.
- B. Consideration of Round XII Renovation Funding and ARPA Grant requirements consistent therewith.
- C. Consideration of progress, contracts for services and future action relative to the gasoline infrastructure failure at the Road and Bridge Department.
- D. Consideration of ETEX Contracts specified in #24 above.
- E. Consideration of EBC renewal options specified in #9 above.

26. The Court will re-convene into open session and take any action necessary as a result of Executive Session.

27. Adjourn.



Todd Tefteller,  
Upshur County Judge

8-9-2024  
@ 5:25 P.M.